

NOTICE OF MEETING

**TML Intergovernmental Risk Pool Board of Trustees Meeting
Underwriting and Claims Committee Meeting
Hotel Emma –Cellar J
136 E Grayson St
San Antonio, TX 78215
July 20 (3:00 PM), 2018**


AGENDA

1. Roll call and excused absences
2. 1 p.m. Friday – Board Workshop on Proposed 2018-19 Budget
3. Consideration of Minutes of April 28, 2018 Board meeting at the Hotel Galvez, Galveston, TX
4. Nominations Committee (4:30 PM)
 - a. Election of Committee Chair
 - b. Review Board Election Process
 - c. Consideration of nominations for Places 11-14 on the Board of Trustees for the 2018 election for six year terms beginning October 1, 2018
 - d. Consideration of the nomination and appointment of a citizen Trustee for a six year term to Place 15 of the Board of Trustees, beginning on or after October 1, 2018
 - e. Consideration of appointment of a Trustee to fill the unexpired term of Place 3, beginning October 1, 2018 and ending on October 1, 2020
 - f. Consideration of appointment of a Trustee to fill the unexpired term of place 7, beginning October 1, 2018 and ending on October 1, 2022
 - g. Consideration of the qualification of the Board Vice-Chair to be elevated to Board Chair as of October 1, 2018
 - h. Consideration of the nomination and election of a Board Vice-Chair to take office on October 1, 2018
5. Finance and Information Technology Committee
 - a. Consideration of minutes of April 27, 2018 committee meeting
 - b. Report on May 31, 2018 (8-month) Financial Statements and Presentation of June 30, 2018 Financial Statements
 - c. Report on May 31, 2018 (8-month) Investment Results and report by Wells Fargo, and Presentation of June 30, 2018 investment results
 - d. Consideration of authorizing the Executive Director to purchase up to twelve fleet vehicles under a Board approved governmental cooperative purchasing agreement.
 - e. Update on Target Equity Range for Combined Funds and Minimum Funding Levels for Operating Funds after considering the New Reinsurance Structure
 - f. Consideration of Proposed Budget for 2018-19 (separate document) including:
 1. Authorization for Executive Director to transfer funds within budgets
 2. Authorization for Executive Director to make necessary changes in personnel that are not budgeted if growth in new members or added functions warrant the need for such changes
 3. Authorization to change the practice of expensing Independent Adjusters fees for property and liability

- claims from an unallocated administrative expense to an unallocated claims expense and revise the Proposed 2018-19 Budget accordingly
 - 4. Authorization to discontinue the aggregate coverage provision in the Property and Reinsurance Funds as was presented in the Property Reinsurance recommendation at the April 2018 Board meeting
 - 5. Adoption of the 2018-19 Budget
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- g. Report from Office of Project Management and Analytics Report, including report on Progress for Business Application & IT Road Map
 - h. Information Technology report on status of hardware and software updates to the computer systems
 - i. Human Resources Report identifying employment changes *
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- 6. Underwriting and Claims Committee
 - a. Consideration of minutes of April 27, 2018 committee meeting
 - b. Report regarding Final Property Reinsurance Placement Effective May 1, 2018
 - c. Consideration of Authorization of a Flood Reinsurance Program through the Coastal Storm Fund
 - d. Consideration of Independent Claims Adjusting Providing Services for TMLIRP
 - e. Consideration of Payroll Audit Services with Dylong & Associates for an Initial Three Year Term with Option to Extend for Two Additional Years
 - f. Report from Office of Project Management and Analytics Report, including report on Progress for Business Application & IT Road Map
 - g. Significant Cases and Legal Developments impacting the Pool
 - h. Liability and Property Claims Report on trends concerning liability claims and property claims, including a report on Hurricane Harvey
 - i. Workers' Compensation Claims Report on (a) trends concerning workers' compensation claims
 - j. Underwriting Report on underwriting results, loss ratios, and the Quarterly Report by Victor O. Schinnerer & Company, Inc. regarding revenues received and contract activities
 - k. Loss Prevention Report on member surveys, training, and property valuations conducted
 - l. Subrogation Report
 - m. Member Services Report including Membership Activity
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- 7. Presentation of Pool's Communications Strategy, Core Values and Website Redesign
 - 8. General Counsel Report on Legislative Activities
 - 9. Comments by Ex-officio Members from and to TML and Employee Benefits Boards
 - 10. Executive Session
 - a. Workers' Compensation Claims Report including selected items concerning (1) fatality claims, (2) large exposure claims, (3) presumption claims and (4) new claims that have reserves exceeding \$150,000

- b. Liability and Property Claims Report on claims that have indemnity reserves exceeding \$300,000, expense reserves in excess of \$150,000
 - c. Status of lawsuits in which the Pool is a Party
 - d. Consideration of the compensation for the Executive Director
11. Meeting Schedule and Board Continuing Education
- a. Select a location for the July 27-28, 2020 Meeting Proposed
- Location: San Antonio, TX
- Next Board Meeting: October 26-27, 2018
Kemah Boardwalk Inn
Kemah, TX
12. Adjournment

* Reports that will not be verbally presented to the Board unless there are questions or a specific need to address an item within the report.



Jeffrey R. Thompson
Executive Director

All meetings of the Texas Municipal League Intergovernmental Risk Pool are open to the public. However, the Pool reserves the right to recess into Executive Session on any matter set forth on this agenda which qualifies for a closed meeting under Texas Government Code Anno. Sections 551.071 to 551.076.