

**NOTICE OF MEETING**  
**TML Intergovernmental Risk Pool Board of Trustees Meeting**  
**Underwriting & Claims Committee**

**Hotel Valencia – Siena Room, 150 E Houston Street**  
**San Antonio, TX 78205**  
**July 21 (3:30 PM), 2017**

**AGENDA**

1. Roll call and excused absences
2. 3 p.m. Friday – Staff presentation of the Proposed 2017-18 Budget.
3. Consideration of Minutes of April 29, 2017 Board meeting at Hilton Garden Inn, South Padre Island, TX
4. Consideration of the minutes of the January 20, 2017 Nominations Committee meeting
5. Finance and Information Technology Committee
  - a. Consideration of minutes of April 28, 2017 committee meeting
  - b. Report on May 31, 2017 (8-month) Financial Statements and Presentation of June 30, 2017 Financial Statements
  - c. Report on May 31, 2017 (8-month) Investment Results and report by Wells Fargo, and Presentation of June 30, 2017 investment results
  - d. Presentation of report from PwC on Target Equity Funding Levels on a Pool-wide (Combined Fund) and Operating Fund Basis
  - e. Consideration of revisions to TMLIRP Purchasing Policy
  - f. Consideration of authorizing the Executive Director to purchase up to ten fleet vehicles under a Board approved governmental cooperative purchasing agreement.
  - g. Consideration of Proposed Budget for 2017-18 (separate document) including:
    1. Authorization for Executive Director to transfer funds within budgets
    2. Authorization for Executive Director to make necessary changes in personnel that are not budgeted if growth in new members or added functions warrant the need for such changes
    3. Authorization to terminate contract with Mesirow Financial Investment Inc. for investment services and reassign investment management responsibilities to Chief Investment Officer
  - h. Consideration of Guidewire Policy Center Underwriting Project (Underwriting & Claims Committee to Report), consisting of:
    1. Adoption of Overall Project Budget;
    2. Authorization of Design & Development Phase by clearing “Commit” gate of the Pool’s Project Execution Framework,
    3. Authorization of Agreement with Capgemini for Professional Services for the Design & Development Phase, and
    4. Authorization of Executive Director to amend the Scope of the Design and Development Phase to expend Contingency within the Project Budget.
  - i. Report from Office of Project Management and Analytics Report, including report on Progress for Business Application & IT Road Map
  - j. Information Technology report on status of hardware and software updates to the computer systems \*

6. Underwriting and Claims Committee
  - a. Consideration of minutes of April 28, 2017 committee meeting
  - b. Report regarding Final Property Reinsurance Program for May 1, 2017 to May 1, 2018 and Status on RFP for Reinsurance Intermediary Services
  - c. Consideration of Cyber Liability Reinsurance Agreement Renewal with Beazley
  - d. Consideration of Independent Claims Adjusting Providing Services for TMLIRP
  - e. Consideration of Property Valuation Firms Providing Services for TMLIRP
  - f. Consideration of Guidewire Policy Center Underwriting Project, consisting of:
    1. Adoption of Overall Project Budget;
    2. Authorization of Design & Development Phase by clearing “Commit” gate of the Pool’s Project Execution Framework,
    3. Authorization of Agreement with Capgemini for Professional Services for the Design & Development Phase, and
    4. Authorization of Executive Director to amend the Scope of the Design and Development Phase to expend Contingency within the Project Budget.
  - g. Consideration of Offering Proposal for the City of San Antonio Excess Workers’ Compensation Coverage
  - h. Report from Office of Project Management and Analytics Report, including report on Progress for Business Application & IT Road Map\*
  - i. Significant Cases and Legal Developments impacting the Pool
  - j. Liability and Property Claims Report on (a) Executive Summary and Response on Recent Claims Audit of Liability and Property Claims Department and (b) on trends concerning liability claims and property claims \*
  - k. Workers’ Compensation Claims Report on (a) trends concerning workers’ compensation claims, and (b) Executive Summary and Response on Recent Claims Audit of Workers’ Compensation Claims Department \*
  - l. Underwriting Report on underwriting results, loss ratios, and the Quarterly Report by Victor O. Schinnerer & Company, Inc. regarding revenues received and contract activities \*
  - m. Loss Prevention Report on member surveys, training, and property valuations conducted \*
  - n. Subrogation Report \*
  - o. Member Services Report including Membership Activity \*
7. General Counsel’s Report
8. Comments by Ex-officio Members from and to TML and Employee Benefits Boards
9. Executive Committee Report
  - a. Consideration of New Administrative Services Contract with the Texas Municipal League
  - b. Human Resources Report identifying employment changes \*
10. Executive Session
  - a. Workers’ Compensation Claims Report including selected items concerning (1) fatality claims, (2) large exposure claims, (3) presumption claims and (4) new claims that have reserves exceeding \$150,000

- b. Liability and Property Claims Report on claims that have indemnity reserves exceeding \$300,000, expense reserves in excess of \$250,000
- c. Status of lawsuits in which the Pool is a Party
- d. Consideration of the compensation for the Executive Director

11. Meeting Schedule and Board Continuing Education

- a. Select a location for the July 19-20, 2019 Meeting Proposed Location: San Antonio, TX

Next Board Meeting: October 20-21, 2017  
Courtyard by Marriott Dallas / Allen at the John Q.  
Hammons Center Allen, TX

12. Adjournment



Jeffrey R. Thompson  
Executive Director

\* Reports that will not be verbally presented to the Board unless there are questions or a specific need to address an item within the report.

All meetings of the Texas Municipal League Intergovernmental Risk Pool are open to the public. However, the Pool reserves the right to recess into Executive Session on any matter set forth on this agenda which qualifies for a closed meeting under Texas Government Code Anno. Section 551.071 to 551.076.