

NOTICE OF MEETING

TML Intergovernmental Risk Pool Board of Trustees Meeting Underwriting and Claims Committee

Cottonwood G - Courtyard by Marriott the John Q. Hammons Center
210 E. Stacy Road; Allen, TX 75002

October 20 (3:00 PM), 2017

AGENDA

1. Roll call and excused absences (Tab 1)
2. (11:30 AM Friday) Update on Pool Response and Activities Relating to Hurricane Harvey
3. Consideration of minutes of July 21-22, 2017 Board meeting in San Antonio (Tab 2)
4. Report from the Chair on Appointment of Representatives to and from TMLIEBP and TML
5. Report from the Chair on appointments to Board Committees
6. Finance & Information Technology Committee
 - a. Election of Committee Chair
 - b. Consideration of minutes of July 21, 2017 committee meeting (Tab 3)
 - c. Report on August 31, 2017 (11-month) Financial Statements and Presentation of Preliminary Year-End (September 30, 2017) Financial Statements (Tab 4)
 - d. Consideration of Workers' Compensation, Liability, Property, and Reinsurance Funds Ultimate Loss Selections (Tab 5)
 - e. Report on August 31, 2017 (11-month) Investment Results and Presentation of September 30, 2017 investment results (Tab 6)
 - f. Annual Review of the Pool's Investment Policy and Proposed Broker List, and consideration of adopting the Policy with amendments (Tab 7)
 - g. Consideration of setting the discount rate for workers' compensation lifetime and death indemnity benefits claims (Tab 8)
 - h. Consideration of revising the TMLIRP Purchasing Policy to authorize the Executive Director to modify and amend contracts up to and including 25% of the initial contract amount (Tab 9)
 - i. Consideration of updating governmental purchasing cooperative agreements (Tab 10)
 - j. Consideration of Medical Bill Review Project (Underwriting/Claims Committee to Report), consisting of:
 1. Authorization of Inception, Design, and Development Phases by clearing "Proceed" and "Commit" gates of the Pool's Project Execution Framework, and;
 2. Authorization of Executive Director to enter into an Agreement with Mitchell International for Medical Bill Review Software Services (Tab 17)
 - k. Report from Office of Project Management and Analytics, including report on Progress for Business Application & IT Road Map (Tab 11) *
 - l. Information Technology report on status of hardware and software updates to the computer systems (Tab 12)*


7. Underwriting and Claims Committee
 - a. Election of a Committee Chair
 - b. Consideration of minutes of July 21, 2017 committee meeting (Tab 13)
 - c. Consideration of a risk financing mechanism to fund excess workers' compensation losses for self-insured municipalities (Tab 14)
 - d. Consideration of Renewal Proposal for the City of Dallas Excess Workers' Compensation Coverage (Tab 15)
 - e. Consideration of entering into a three year contract with Guy Carpenter, LLC for Reinsurance Intermediary Services, with an option to extend for two additional years (Tab 16)
 - f. Consideration of Medical Bill Review System Project, consisting of:
 1. Authorization of Inception, Design, and Development Phases by clearing "Proceed" and "Commit" gates of the Pool's Project Execution Framework, and;
 2. Authorization of Executive Director to enter into an Agreement with Mitchell International for Medical Bill Review Software Service (Tab 17)
 - g. Significant Cases and Legal Developments impacting the Pool (Tab 18)
 - h. Liability and Property Claims Report on trends concerning liability claims and property claims
 - i. Workers' Compensation Claims Report on trends concerning workers' compensation claims (Tab 19)*
 - j. Report from Office of Project Management and Analytics, including report on Progress for Business Application & IT Road Map (Tab 11)*
 - k. Underwriting Report on underwriting results and loss ratios, including the Quarterly Report by Victor O. Schinnerer & Company, Inc. regarding revenues received and policies placed on behalf of Pool Membership (Tab 20)*
 - l. Loss Prevention Report on member surveys, training and property valuations conducted (Tab 21)*
 - m. Subrogation Department Performance Report (Tab 22)*
 - n. Members Services Report including Membership Activity (Tab 23)*
8. Comments by ex officio Members from and to TML and Employee Benefits Boards
9. General Counsel's Report on Legislative Activities (Tab 24)
10. Executive Committee
 - a. Consideration of Topics for January, 2018 Board Planning & Training Session (Tab 25)
 - b. Consideration of the Quarterly Human Resources Report (Tab 26)*
11. Executive Session
 - a. Workers' Compensation Claims Report including (1) fatality claims, (2) selected large exposure claims, (3) presumption claims and (4) new claims that have reserves exceeding \$150,000 (Addendum – Tab A)
 - b. Liability and Property Claims Report on claims that have indemnity reserves exceeding \$300,000, expense reserves in excess of \$250,000 (Addendum - Tab B)
 - c. Status of lawsuits in which the Pool is a Party (Addendum - Tab C)
12. Meeting Schedule and Board Continuing Education (Tab 27)

- a. Select a location for the October 25-26, 2019 Meeting

Recommended: Houston Area

- b. Next Board Meeting: January 26-27, 2018
The "W" Hotel
Austin, TX

13. Adjournment


Jeffrey R. Thompson
Executive Director

*Reports that will not be verbally presented to the Board unless there are questions or a specific need to address an item within the report.

All meetings of the Texas Municipal League Intergovernmental Risk Pool are open to the public. However, the Pool reserves the right to recess into Executive Session on any matter set forth on this agenda which qualifies for a closed meeting under Texas Government Code Anno. Sections 551.071 to 551.076.