



**Addendum Acknowledgment – RFP No. 24-01
Facilities Management Services**

Proposal due date and time remains the same: Wednesday, October 02, 2024 prior to 2:00 P.M. CT.

BY THE SIGNATURES affixed below, Addendum is hereby incorporated and made part of the above-cited Request for Proposal.

APPROVED BY: _____


Jonathan Herrera
Purchasing Agent

Texas Municipal League Intergovernmental Risk Pool
jherrera@tmlirp.org
(512) 491-2492

8/28/2024

ACKNOWLEDGED BY:

FIRM

AUTHORIZED SIGNATURE

DATE

RETURN THIS COPY TO THE PURCHASING AGENT WITH YOUR COPY OF THE SEALED PROPOSAL. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION OF YOUR PROPOSAL.



ADDENDUM 1 - RFP NO. 24-01
Facilities Management Services
 August 28, 2024

Please see the list of revisions and additions that have been made to the original RFP No. 24-01, dated August 22, 2024.

I. Section 1.3 – Calendar of Events has been revised to the following dates and times (revisions highlighted):

CALENDAR OF EVENTS		
DATE	TIME	ACTIONS
08/22/2024		Release Request for Proposal
08/28/2024	2:00 PM CST	Virtual Pre-proposal conference via Teams (link to conference found at: www.tmlirp.org/who-we-are/procurement)
09/04/2024	10:00 AM CST	Optional tour of The Texas Municipal Center (TMC) 1821 Rutherford Lane, Austin, TX 78754
09/11/2024	10:00 AM CST	Optional tour of The Texas Municipal Center (TMC) 1821 Rutherford Lane, Austin, TX 78754
9/13/2024	3:00 PM CST	Last day for submission of written questions.
9/19/2024		Answers to all questions provided to all interested bidders.
10/02/2024	Prior to 2:00 PM CST	RFP response due. Respondents names will be read aloud (link to opening found at: www.tmlirp.org/who-we-are/procurement)
Week of 10/28/2024		Notification of Award

II. Please use the attachment titled Attachment 1 of Addendum 1 to complete Section 4.2. - Required Documents – Item 4.2.2.

CONFLICT OF INTEREST QUESTIONNAIRE

Attachment 1 of Addendum 1

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date