

# Texas Municipal League Intergovernmental Risk Pool Loss Prevention Media Reference Catalog

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# **Accident Investigation**

#### Accident Investigation (DVD) 2013

This program is designed to provide information to understand why accidents occur in the workplace and how to avoid similar occurrences in the future. Topics include: the steps in the accident investigation process; techniques for collecting the facts; how to review the facts to find the cause; how to implement corrective measures; the correct way to document findings and actions; and the importance of following up on accidents.

#### Accident Investigation: Don't Play the Blame Game (DVD) 2004

This program describes the key steps in the accident investigation process and emphasizes the prevention of future accidents. The importance of prompt reporting, fact gathering, root cause, analysis, implementing corrective measures, and conducting follow-ups are covered. Near-miss accidents are also discussed.

#### Accident Investigation: Examining the Details (DVD) 2010

When an accident occurs, it may seem that the reasons are obvious, but the reality is the cause of an accident is almost always more complicated than it first appears. This program explains techniques to investigate the causes of workplace accidents in order to determine where hazardous conditions exist to they can be eliminated. The program includes both English and Spanish versions.

# Animal Control/Animal Awareness

#### Dealing with Bugs and Critters (Includes English and Spanish Versions) (DVD) 2007

This video is intended for public works, utility, parks employees or anyone else whose job function includes grounds maintenance or outdoor responsibilities. It addresses PPE, dealing with snakes, wasps, bees, and fire ants, along with poison ivy and poison oak.

#### Killer Bees, Wasps, and Spiders (DVD) around 2006

Help your employees protect themselves from these insects. This video covers when/why a bee is likely to attack. Also, it covers how to defend oneself, treatment for bee stings & spider bites and recognizing sting/bite allergic reactions.

#### Poisonous Snakes (DVD) 2005

Discusses how to identify venomous snakes versus non-venomous snakes, along with what to do in the event of a snake bite. The situations presented are at landfills, but the information could help others that might come into contact with snakes.

#### Safety Now: Dog Attacks (DVD) 2000

Venomous Snakes (DVD) 2010

Dog attacks on public utility field workers are reaching epidemic proportions. People in record numbers are buying dogs for protection. This is leading to increasing numbers of dog-attack incidents. This safety training video for water utility field workers teaches what to do when you unexpectedly encounter a dog; how to read the dog's behavior to tell if it's friendly, scared, or angry; why dogs attack; how to protect yourself if you are menaced or attacked; what to do if you are bitten; who can be held legally responsible for a dog attack.

This video presents the basics of working around snakes, how to identify common poisonous snakes, time of day when snakes are active, recognizing when a snake will strike, effects of being bitten, and what to do if you are bitten.

Disk # 132

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#### Disk # 600

Disk # 88

**Disk # 3** 

# **Back Injury Prevention**

#### Back Injury Prevention for Public Entities (DVD) 2008

Back injuries are prevalent and continue to be one of the leading on-the-job injuries experienced by public entity employees. This training program is designed to address this ongoing concern by providing real scenarios faced by public entity employees performing daily jobs and tasks. Included in package: a) instructor's guide, b) participant's guide, c) post-training quiz with answer key, d) training sign-in sheet, e) certificate of attendance, f) training evaluation and attendance summary.

#### Back Safety For First Responders (DVD) (DVD) 2004

This program teaches back safety techniques specific to EMTs, firefighters, and law enforcement officers, as well as exercises to keep muscles strong and flexible.

#### Back Safety in Office Environments (DVD) 2018

This video discusses situations that can lead to back injuries and what employees can do to avoid them both at work and at home. Topics include the back and how it works; different types of back injuries; better posture for a healthier back; how to lift things safely; and taking care of your back 24/7.

#### Preventing Injury Through Body Mechanics, Ergonomics, and Physical Fitness (DVD) 1997 Disk # 481

This video discusses the importance of using proper body mechanics, ergonomics, and physical fitness in preventing cumulative trauma injuries both on and off the job. Various scenarios involving public entity employees are depicted. Proper lifting techniques, ergonomic risk factors, using proper tools and equipment, stretching exercises, and physical fitness are emphasized.

#### Protecting Your Back (DVD) 2017

This DVD will cover things you can do to keep your backs healthy, how your back works, common stresses to the back, proper body mechanics and lifting techniques, and stretching and exercise. Includes English and Spanish DVDs with PowerPoint CD.

#### Strains and Sprains: A Public Concern (DVD) 2009

Sprains and strains may not be considered serious workplace injuries, but they absolutely cause lost time, reduce wages and disrupt employee health and productivity. Reduce the risk of these injuries occurring in your workplace with this high-impact training DVD. Show your employees how strains and sprains occur, how to recognize their warning signs and how to minimize them with proper posture, exercises and other simple adjustments.

#### The Back Owner's Guide to Lifting and Stretching (DVD)

This video introduces three simple and memorable principles: keep it close and keep the curves; build a bridge; and feet first. Utilizing these three principles, anyone can take a demanding lift and make it better, safer, and less demanding on the back. ENGLISH

# **Bloodborne Pathogens**

Bloodborne Pathogens - General Awareness (DVD) 2017

This DVD provides general awareness training for employees on the dangers of bloodborne pathogens, how to protect themselves from them, and ways to minimize the risk of transmission.

#### Disk # 900

Disk # 842

Disk # 668

Disk # 839

Disk # 312

#### Disk # 846

Let this program help you meet the annual training requirement for any employee who can be reasonably expected to be exposed to blood or bodily fluid on the job and use it to prepare all employees to deal safely with this type of exposure, the kinds of diseases potentially present in blood and bodily fluids and the best practices to implement in order to stay safe in the event of exposure. Topics include bloodborne diseases, how does exposure occur, safe work practices, preventative housekeeping, and how to respond to emergencies on the job.

#### Bloodborne Pathogens: Know the Risk (DVD) 2007

This training DVD teaches all employees common sense guidelines to protect themselves from the serious threat of bloodborne disease in the workplace. Topics include risk of exposure, HIV, hepatitis B, hepatitis C, transmission of bloodborne diseases, minimizing risk, housekeeping, and proper waste disposal.

#### Infection Control and Prevention: Airborne Pathogens and Other Diseases (DVD) 2013 Disk # 747

Presents airborne pathogens of concern to fire and emergency care providers, including TB, measles, and chickenpox. Presents other diseases of concern to pre-hospital providers, including pertussis, meningitis, seasonal flu, and MRSA. Presents the airborne precautions, droplet precautions, and contact precautions that can be employed in addition to standard precautions. Demonstrates what actions to take after an exposure incident.

#### Infection Control and Prevention: Bloodborne Pathogens (DVD) 2012

This DVD describes types of bloodborne pathogens of concern, including HBV, HCV, and HIV, to fire and emergency care providers; presents standards regarding bloodborne pathogens as outlined in OSHA 29 CFR 1910.1030; presents implementation methods and controls to prevent or minimize exposure; and demonstrates what to do if an exposure occurs.

#### Infection Control and Prevention: Infection Control Practices (DVD) 2013

For fire and emergency care providers. Introduces the common components of an Infection Control Program; presents the chain of infection and how infection control practices break this chain; shows procedures to minimize the spread of diseases in workplace facilities and vehicles; presents environmental controls, including proper cleaning, disinfecting, and disposal procedures.

# **Chainsaw Safety**

#### A Video Guide to Chainsaw Safety (DVD) around 2009

A highly skilled chain saw operator demonstrates the most important techniques to prevent injuries when using a chain saw. Every chain saw operator can learn something from this comprehensive video on chain saw safety. The video is easy to understand and it clearly states what operators need to know in order to prevent an accident. Highlights: a) how to avoid kickbacks, b) proper use of safety tip; c) safe techniques for climbing, bucking, and pruning; d) demos of chaps, goggles, ear plugs and hard hats.

#### Basics of Chainsaw Operation (DVD) 2002

This program covers protective gear and clothing, safety features and maintenance routines, handling and cutting with a chain saw, and troubleshooting common problems. A veteran tree cutter introduce the basics of felling and cutting trees, and shares some special tips and precautions. This video package has 2 DVDs--English and Spanish.

# Chain Saw Safety (DVD ) around 2005

Demonstrations of the most common safety problems are driven home. Includes start, fuel, kickback, buddy system, climbing, bucking, pruning, preventive maintenance and personal protective equipment.

#### Disk # 112

Disk # 36

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#### Disk # 746

The DVD covers chain saw features, maintenance, sharpening, protective equipment and apparal, and operation. The program was produced by a major chain saw manufacturer. The program includes ENGLISH and SPANISH versions.

# **Chemical Safety**

#### Chlorine Institute - Emergency Kit "A" for 100 & 150 Pound Chlorine Cylinders (DVD) 1993 Disk # 248

This video discusses the Emergency Kit A which is used for containing leaks that could occur in 100 pound and 150 pound chlorine cylinders. The video covers what to do in a chlorine emergency, where leaks occur on a cylinder, and the proper use of tools and devices in the Emergency Kit. This DVD package includes both English and Spanish versions.

#### Chlorine Institute - Emergency Kit "B" (DVD) 2006

This video discusses the Chlorine Institute's Emergency Kit B which is used for containing leaks that occur in oneton chlorine cylinders.

#### Chlorine Safety for Water/Wastewater Operators (DVD) 2009

This DVD provides guidelines for the safe handling and use of chlorine for treatment facilities, including the physical and chemical properties of chlorine, health effects, personal protective equipment, transportation, storage and safe handling, connecting, using, and disconnecting chlorine containers (150-pound cylinders and ton containers), responding to minor leaks, information and training, and site security measures. The Water and Wastewater Operators Chlorine Handbook is included on the DVD.

#### Crystalline Silica Employee Training (DVD) 2017

Discusses key requirements of the silica standards as well as basic safe work practices to protect employees from harmful exposure to crystalline silica. Topics include: Effects of Exposure; Engineering Controls; Work Practice Controls; Respiratory Protection; Table 1 of the Construction Regulation. NOTE: This program refers to OSHA regulations. OSHA does not regulate Texas local governments; however, the regulations could be considered as safety standards.

#### First Response to Chlorine Exposures (DVD) 2006

This nine-minute DVD presents an overview of medical symptoms and treatment of chlorine exposure.

#### Safe Handling of Sodium Hypochlorite (DVD) 2015

This DVD explores the following topics: chemical and physical properties; personal protective equipment; safety equipment and first aid; safe handling and storage; and spill containment and clean up. This DVD includes Pamphlet 96, Sodium Hypochlorite manual.

#### Safety First: Hazard Communication (DVD) 2001

Produced for water utilities, this video provides the basic information on developing a customized Hazard Communication Program that meets OSHA's Hazard Communication Standard.

#### Safety First: Safe Handling of Compressed Gas in the Laboratory (DVD) 2002

This water utility training video provides current OSHA and DOT regulations and gives employees an instant refresher course on safe compressed gas handling procedures including: the five basic parts of gas cylinders and their purposes, safe handling basics and the potential consequences of mishandling, personal protective equipment, transporting cylinders, visual inspections, labels and markings, storage and handling.

# Disk # 476

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# Disk # 827

Disk # 249

Disk # 728

Disk # 826

Prepares utility personnel to work safely with dangerous chemicals. The topics covered include storage and handling, personal protective equipment, disposal of common chemicals, and first aid for chemical injuries.

# **Confined Space Entry**

#### Confined Space Entry: A Deadly Situation (DVD) 2016

Working in spaces such as manholes, tanks, ducts, and pits is part of the job for workers in many industries. This video discusses hazards in confined spaces and the that with careful planning, the right equipment, and thorough training, the hazards inside a confined space can be controlled. English and Spanish DVDs and CD with PowerPoint and Customizable Written Program and Forms in Microsoft Word)

#### Confined Space Entry: Keeping Public Employees Safe (DVD) 2008

There is no shortage of potential hazards when working in a confined space. Use this program to train your employees to work safely in these dangerous spaces. Permit space requirements, understanding permit spaces and their hazards, entry permits, and training and duties are discussed.

#### Confined Space Entry: Permit Required (DVD) 2004

This video describes confined space and why it is prudent to develop a permit entry system. It also lists the steps in developing a permit system along with safety precautions. ENGLISH/SPANISH

#### Confined Space Entry: Plan and Prepare (DVD) 2010

Beginning with dramatic real-life stories of tragic confined space incidents, this program shows your employees why it is vital to follow procedures when working in a confined space.

#### Confined Space Rescue (DVD) 2009

This confined space program covers worker orientation, developing the rescue team, and psychological aspects.

#### Confined Space Ventilation (DVD) 2007

Special safety precautions required for confined space ventilation are reviewed in this important program, along with how and when to ventilate.

### Safety First: Confined Spaces (DVD) (DVD)

Confined spaces can become dangerous or even life threatening in several ways. This video teaches employees the importance of following an entry permit system, how to identify a confined space and its possible dangers, proper ventilation techniques, and personal protective equipment.

# Customer Service/Media Relations

Crisis, Conflict, and Cooperation: Working with the Media (DVD) 2005

Learn what kinds of information the media wants and why, so you will be prepared when reporters start asking you the hard questions. You will learn how the media works and how today's reporters approach their stories in this age of sensationalized news. Most important, you will learn how you can keep the media from working against you. Situations presented involve water utilities.

Disk # 822

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1. Customer Service for Water Utilities. 2. A Team Effort. 3. Dealing With Difficult Customers. 4. Strategies for Field Representatives. 5. Internal Customer Service.

#### Customer Service: The Telephone Connection (DVD) 2014

This DVD shows that everyone in an organization has customers, even if they are your "internal customer" coworkers. It explains how to handle angry or dissatisfied customers in a way that both solves the problem and ultimately strengthens the relationship.

#### Dealing with the Irate Customer (DVD) 2009

When you have to deal with an angry or upset customer, it's important to be prepared. This program provides scenarios in a governmental work environment and covers specific skills and breakthrough techniques that can be used to help calm the situation and resolve the customer's problem.

#### Service for All: Customer Service in a Diverse World (DVD) 2004

Your customers deserve the same level of service and respect, regardless of age, ethnicity or national origin. Most of your customer service representatives already know this and act accordingly. But since your employees all bring their own individual opinions and biases into your establishment, it's important to ensure that everyone is on the same page on this very important issue. This program helps you create a culture of inclusiveness and equal treatment throughout your organization.

#### The ART of Customer Service (DVD) 2002

Excellence in customer service boils down to three basic ideas: give customers the attention they want, the respect they deserve, and the time to take care of their needs. This newly revised program uses humorous scenes mixed in with first-person responses to tell viewers what customers really want: Attention--Respect--Time. It seems simple, but keeping the right attitude day after day takes effort. Use this program to bring the message home to your employees: customer service is an ART.

#### The Other Side of the Window: Providing Exceptional Service in Government (DVD) 2018 Disk # 857

This DVD illustrates how bureaucratic systems and procedures, however necessary to workflow, can get in the way of providing the level of service – and respect – the public requires. Viewers will learn how to apply flexibility and common sense so that working 'by the book' doesn't preclude satisfying the customer; behind every form and voice on the phone is a real human with real needs and concerns; most people seeking help from government agencies are addressing serious, anxiety-producing issues, and empathy goes a long way; and every customer should be treated with the same degree of courtesy and respect, no matter what their circumstances.

# **Driving Safety**

Backing and Parking: The Keys to Success (DVD) 2017

This DVD will assist public entities evaluate, improve, and help reduce the number and cost of preventable backing and parking accidents. The key topics that are discussed include: potential hazards to focus on, specific safety principles, and tools to help drivers become better at backing and parking.

#### Backing, Parking, and Intersections (DVD) 2006

A focus is placed on three of the most dangerous situations concerning driving for any type of driver. Excellent advice is provided to reduce the risk with all three topics.

Disk # 731

Disk # 245

#### Disk # 831

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Brush up on what drivers should do before they get in a vehicle and turn the key. This program shows incidents that could have been avoided if people had only taken the time to think and pay attention to what was in and around their cars; how to custom fit almost any vehicle for driver's safety; how to properly adjust mirrors to achieve optimum view; how to understand how safety belts and airbags work together; why and how to do a walk-around inspection; how to avoid distractions while driving by being familiar with the dashboard and instruments; the proper position for the headrest to help prevent neck injuries; and how drivers can protect themselves and others when backing up.

#### Choices Driving Safely (DVD) 2017

This DVD will help employees make good choices behind the wheel. Topics include phone conversations, texting, pedestrians, inclement weather, drowsy driving, and true defensive driving techniques relating to speed limits, following distance, intersections, aggressive driving, anticipating hazards, and backing and parking.

#### Defensive Driving for Government Employees (DVD) 2004

For government employees, motor vehicle accidents are a leading cause of death on the job. This DVD covers techniques to prevent accidents from happening. Topics include respect for the vehicle, driver responsibilities, seat belts, weather considerations, distractions, and more. This program includes English and Spanish versions.

#### Defensive Driving: 15-Passenger Vans (DVD) 2007

Fatal rollovers and other accidents involving 15-passenger vans occur because the drivers are inexperienced and untrained. This valuable program will provide your drivers with important safety tips to help them operate the vans safely, protect passengers and avoid accidents. Topics include: loading and handling, common causes of rollovers, safety guidelines, and buckling up.

#### Defensive Driving: A Crash Course (DVD) 2004

Motor vehicle crashes consistently account for a huge number of injuries and lost work days. Keep your employees safe behind the wheel, on the job and off. Give them the tips they need to become defensive drivers and avoid costly accidents. Topics include plan and prepare, a defensive attitude, distractions, city driving, freeways, and rural roads.

#### Distracted Driving - How Focused Are You? (DVD) 2017

This DVD provides information on distracted driving that employees need to drive cars, vans, and small trucks, both on and off the job safely.

#### Distracted Driving: Game Over (DVD) 2012

This program gives an eye-opening look at how distractions can easily take over in the driver's seat and send drivers to a level they may not be ready for. You will see common examples of distractions, including using a cell phone behind the wheel; risks and consequences of distracted driving; and, solutions to help stop distracted driving.

#### Don't Meet by Accident: A Guide to Safe Driving (DVD) 2000

Outlines the common elements of accidents and keys to preventing them in the future. Topics include backing, rearend collisions, intersection accidents, driving in adverse weather conditions and proper accident response.

#### Driven to Distraction (DVD) 2008

This groundbreaking program illustrates just how dangerous distracted driving can be. The main character is the embodiment of the various distractions that accompany drivers. Watch as he gleefully plots and plans to take attention from the road. The impact of this program is powerful and memorable. Topics include cell phone use, talking to passengers, and eating and drinking.

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# Disk # 834

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#### Disk # 134

This program illustrates just how dangerous distracted driving can be. The main character is the embodiment of the various distractions that accompany drivers. Watch as he plots to take attention from the road. The impact of this program is powerful and memorable.

#### Drowsy Driving: It's Your Wake Up Call (DVD) 2016

The program is filled with important information for drivers. It addresses the many crashes that occur each year from drowsy driving, and the viewer will learn how to effectively identify driver fatigue. Also covered in the program are lack of sleep, stress, diet, medications, micro naps, nigh driving, graveyard shifts, and that sleeping feeling that can occur when returning to work after lunch.

#### Golf Cart and LSV Safety: On and Off the Course (DVD) 2011

This video shows drivers how to properly identify potential dangers and hazards associated with operating a golf cart or utility vehicle. It presents ten basic safety rules for golf cart operation and further suggests common sense operating tips.

#### Hang Up and Drive: The Jacy Good Story (DVD)

This is a story that can help you change the culture of cell phoine use and driving at your entity. This is a story that can save lives. On the day of Jacy Good's college graduation, a young man on a cell phone causes a devastating collision that took the lives of Jacy's parents and left Jacy in a coma with a brain injury that has left her with physical, speech, and cognitive impairment. ENGLISH

#### Implementing a Comprehensive Safe Driving Program (DVD) 2009

Vehicle accidents are the most frequent and costly types of claims for most public entities. In order to prevent and reduce the number of vehicle accidents, a comprehensive safe driving program needs to be implemented. This 27:27 minute video covers the key elements of a safe driver program including; motor vehicle records checks, driver training, conducting field observations, seat belt monitoring, vehicle inspections and maintenance, and accident investigations. An accompanying manual includes sample policies and procedures, vehicle inspection forms, field evaluation forms, seat belt monitoring checklists, and other useful training and resource materials.

#### Personal Consequences of Unsafe Driving (DVD) 2015

This video will help employees evaluate and improve driving habits to ensure safety for both employees and the community. It focuses on four main types of work: police, public works/sanitation, fire, and transit. Within each of the four types of driving situations, you can identify all the potential driving hazards shown on the screen. Even the smallest distractions can potentially pose a big threat when something unexepcted happens.

#### Safe Driving: Take Control (DVD) 2014

This program provides tips that will help you and your employees drive safely. The program explains how to prepare the vehicle for safe driving and how to conduct a pre-drive inspection. It describes how to eliminate distractions and provides tips you can apply to stay safe while driving in challenging driving conditions.

#### Street Smarts (DVD) 2009

Wednesday, April 14, 2021

This video will boost your workers' safety awareness and ensure their well-being by reminding them how their lives depend on following the "rules of the road." English and Spanish versions.

#### The Safe Operation of Utility Carts (DVD) about 2005

This DVD covers authorization, inspection, and operation of utility carts and the hazards associated with using the carts.

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This program is designed to help you conduct a training session to ensure that employees recognize that they are professional drivers and need to operate vehicles with professional attitudes and professional dfensive-driving skills. Upon completion of the program, participants will be able to recognize they they are professional drivers; make driving decisions from a professional point of view; identify the driving risks they take and the rewards they expect to get by taking those risks; understand that unsafe driving can result from both action and inaction; recognize the conscious and unconscious risks they take; and, avoid accidents by using defensive-driving skills. Includes CD with PowerPoint presentation.

#### Winter Driving: When the Rules Change (DVD) 2005

This DVD illustrates the importance of adjusting driving techniques when winter rolls around, and addresses vehicle preparation for winter; adjusting schedules for winter driving conditions; maintaining good visibility; winter driving techniques, including intersections, cornering, skid control, brake, and slowing down; winter survival supplies and techniques.

# **Drug and Alcohol Testing**

#### Reasonable Suspicion Testing for Supervisors and Alcohol and Drug Testing for Drivers Disk # 161 (DVD) 2018

Reasonable Suspicion Testing: This program helps comply with requirements of 49 CFR 382.603 and helps supervisors gain the knowledge and confidence they need to make reasonable suspicion determinations. Alcohol and Drug Testing: This program helps comply with requirements of 49 CFR 382.601 and provides a high-level overview of the Drug and Alcohol FMCSA Clearinghouse rule. Two DVDs included.

# **Electric Utilities**

#### Bucket Truck Safety and Rescue (DVD) 2003

This DVD, produced for electric utilities, includes safe operation of bucket truck, equipment inspection, fall protection, and rescue procedures. Other programs are also on the disk.

#### Bucket Truck Safety: Training for Operators (DVD) 2000

This easy-to-use training kit can be used to encourage, remind and teach proper bucket truck safety principles to promote safety on-the-job and reduce the potential for accidents and injuries. The video-based training program provides a video foundation for your company's bucket truck safety training program.

#### Confined Space Safety (DVD) 2003

This DVD addresses "permit required" confined space entry, entry permit specifications, atmospheric testing, ventilation, non-entry and entry rescue, and employee training.

#### Electric Metering Safety (DVD) 2003

This video includes residential and commercial meter removal and installation safety, and CT metering safety.

Lockout/Tagout Procedures for Electric Plants and Substations (DVD) 2003 Disk # 594

This DVD addresses lockout/tagout installation, pre-job briefing, lockout/tagout removal, substation safety, and environmental issues, such as SPCC.

#### Pole Climbing Safety and Rescue (DVD) 2003

This video addresses topics such as pole and equipment inspection, pole climbing safety, pole top rescue while working from pole, and pole top rescue with bucket truck.

### Disk # 752

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#### Disk # 575

This DVD addresses topics such as hazard assessment, PPE, plant housekeeping, emergency equipment, plant operator safety, maintenance shop safety, and proper lifting procedure.

#### URD and Excavation Site Safety (DVD) 2003

This DVD features locating underground utilities, trencher inspection and operation, transporting the trencher, work performance, and excavation.

# Electrical Safety

#### Electrical Hazards: Avoid The Risk (DVD) 2009

Never be in the dark about safety. Show your employees these illuminating guidelines on electrical circuits, proper grounding procedures and lockout/tagout methods to control electrical flow.

#### Electrical Safety: Basic Principles (DVD) 2004

Discusses the terms and properties of electricity, safe work practices, and emergency rsponse procedures. The DVD also includes a safety slide presentation and training points.

#### Electrical Safety: What Everyone Should Know (DVD) 2011

This program presents information on how electricity works, what it can do to the human body, and how to use electricity safely. The information is presented at a level for everyone who works with electrically powered tools, equipment, and appliances, and presents what everyone should know to stay safe. Includes DVD, PowerPoint Presentation, and Instructor's Guide

#### NFPA 70E - Electrical Safety in the Workplace (2012) (DVD ) 2012

This program explains the safe electrical work practices required of the 2012 version of the NFPA regulation while showing arc flash explosions, incident re-enactments and FR clothing tests to convince electrical workers of the need to follow these critical safe work practices. Topics include safe electrical work conditions, energized electrical work permits, approach boundaries, the incident energy level, the arc flash protection boundary, and hazard risk categories. (English)

#### Reducing Workplace Electrical Hazards 2009 NFPA 70E (DVD ) 2009

Updated new footage reflecting changes in the 2009 NFPA 70E, the video gives managers the know-how to monitor and enforce electrical safety policies that reflect NFPA 70E rules and OSHA regulations. Viewers will learn how to eliminate the three major electrical hazards: shock, arc flash, and arc blast. Footage explains the need for Personal Protective Equipment (PPE), limits of approach, and lockout/tagout procedures.

#### Safety First: Shock Hazards of Electrical Wiring to Water Pipe (DVD) 2015

This video looks at the electrical grounding issues that affect water distribution systems and what workers need to do to work safely on them.(DVD and CD)

# Ergonomics

Ergonomics at Work-Video Series (DVD) 2000

1) OFFICE ERGONOMICS covers workstations, chairs, desks, computers, and wrist supports. 2) LIFTING AND BACK STRAIN explains correct lifting technique and back supports. 3) LABORATORY ERGONOMICS discusses use of mircoscopes, computers, and work habits to improve efficiency and reduce fatigue in the lab.

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A desk, a chair, a phone, a monitor, a keyboard, and a mouse are the standard working tools in an office environment. This program covers ergonomics in the office environment and how to avoid fatigue, strain, stress, and injury that can result from the poor office setup. Includes handbook. English.

#### Office Ergonomics: Creating a Comfortable Workstation (DVD) 2018

This step-by-step video guide shows how to set up a computer work environment to maximize comfort and productivity while avoiding long-term injury caused by repetitive stress and strain. It includes best practices for the use of mobile devices. Shows quick, simple exercises to counteract unnatural movements and reduce wear and tear that limits effectiveness, both in the short run and over time.

#### Office Ergonomics: It's Your Move (DVD) 2004

From pinched nerves and strained muscles to inflamed tendons and sore necks, musculoskeletal disorders (MSDs) come from stressing your body beyond its ability to recover. This video takes a look at MSDs and what you and your employees can do to prevent them. The signs and symptoms of MSDs, recognizing MSD risk factors, preventing MSDs, benefits of protecting yourself while you work.

# **Evacuation/Emergency Preparedness**

### Emergency Evacuation: What Every Employee Should Know (DVD) 2004

Today, there are new threats to our safety and security that make evacuation training more essential than ever. This video provides dynamic instruction on escape planning, emergency response, and evacuation procedures designed to increase your employees' chances of safe escape in crisis situation.

#### Severe Weather Alert: Are You Prepared? (DVD) 2003

Would you know what to do if a severe weather event occurred in your area? Severe weather can happen anywhere at any time. You must be prepared, because you often have to respond with little or no notice. This program offers some facts, tips and warnings that can help you survive serious weather emergencies. Topics include severe weather watches and warnings, hazards posed by thunderstorms, flooding and moving water, being prepared for tornadoes, emergency response plans and precautions to take once a storm has passed.

#### Waking Up To Emergency and Disaster Management (DVD) 2002

This comprehensive training program was specifically produced to provide entities with the knowledge and information necessary to implement disaster management programs. Community leaders have an obligation to citizens to be prepared for any type of emergency or disaster. This video can help reduce the losses associated with these potential threats.

\* Insight from city, town, and county managers throughout the state of Virginia indicating what the manager's role is in making a good fit with local government.

\* These managers have found that working closely with elected officials to devise and implement policies are the keys to convening people and solving problems.

# **Fire Prevention**

#### Commercial Kitchen Fire Prevention (DVD) 2014

Provides information vital for preventing and containing fires in your establishment. Different types of suppression systems and how to operate and inspect them are discussed.

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# **Fire Safety**

# Fire Extinguishers at Work (DVD) (DVD) 2010

This video shows the four different types of fires and the five main types of extinguishing agents. It demonstrates how to safely operate and maintain extinguishers, and what to do in a fire emergency before using the extinguisher. Finally, it teaches that the best way to stop a fire is to prevent one from starting in the first place.

## Fire Safety for Industrial Workers (DVD) 2013

This DVD will show the safe work practices employees should follow to reduce the risk of a workplace fire and to review things that should be done if a fire should break out. Topics include five classes of fire, good housekeeping, handling and storing hazardous materials, static electricity, the emergency action plan, evacuation procedures, fire extinguishers, and treating fire-related injuries.

# Fire Safety for Office Workers (DVD) 2013

This program discusses how to eliminate the factors that contribute to the ignition of fires and how to respond if a fire were to break out. Topics include good housekeeping, controlling electrical fire hazards, emergency action plans, evacuation procedures, classes of fire and their extinguishing agents, the importance of using the appropriate fire extinguisher, using the PASS system to extinguish a fire, and treating fire-related injuries.

# Firefighting

# Advanced Ventilation - Firefighter II - Volume 3 (DVD) 2007

Presents the factors affecting ventilation decisions. Shows precautions against upsetting vertical ventilation, methods for ventilating a basement or windowless building, and special ventilation considerations of highrise buildings.

## Advancing Hoselines - Firefighter I - Volume 16 (DVD) 2007

Demonstrates how to pull and carry hose from a pumper to the fire location for a variety of hoseloads. Shows how to advance hose into structures and in stairways, from a standpipe and up a ladder and how to hoist hose. Describes how to extend a section of a hose and how to retrieve a loose hoseline. Shows basic procedures for operating and controlling attack lines.

## Aerial Apparatus: Aerial Apparatus Driving Techniques (DVD) 2003

This DVD presents an overview of safe driving techniques for aerial apparatus drivers, including how to handle the truck in adverse conditions. Demonstrates the special skills required of the tiller operator.

# Aerial Apparatus: Aerial Apparatus Maintenance (DVD) 2003

This DVD presents a systematic aerial apparatus inspection procedure that can be followed by both career and volunteer driver/operators. Shows how to perform routine maintenance tasks on the apparatus and demonstrates procedures for inspection and preventive maintenance of the aerial and other equipment carried on the aerial apparatus.

#### Aerial Apparatus: Operating Telescoping & Articulating Equipment (DVD) 2003 Disk # 369

Demonstrates how to raise and lower telescoping ladders and platforms as well as articulating devices. Features safety rules to follow when operating each type of aerial equipment.

# Aerial Apparatus: Positioning Aerial Apparatus (DVD) 2003

This DVD shows standard operating procedures for placing aerial devices at the emergency scene, including four tactical uses. Safety factors for aerial device placement are highlighted.

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Presents the function of the hydraulic system in aerial stabilization and demonstrates how to operate the PTO system. Demonstrates how to set stabilizers on even and uneven terrain, and how to stabilize tractor-trailer apparatus.

#### Building Construction - Firefighter II - Volume 1 (DVD) 2007

Describe construction classification used in most building codes and the role of fire resistance ratings. Describe the characteristics and fire behavior of five types of construction, defines building construction terms, the effects of fire and fire suppression activities on various building materials, identifies the signs of dangerous building conditions, such as heavy fire loads and building collapse.

#### Fire Behavior - Firefighter I - Volume 3 (DVD) 2007

Describes the science of fire and combustion, the Fire Tetrahedron, states of fuel, pyrolysis and vaporization. Identifies types of heat energy, methods of heat transfer, the stages of compartment fire development, the products of combustion, factors in fire development and dangerous fire conditions for firefighters.

#### Fire Control 1 - Firefighter I - Volume 9 (DVD) 2007

Discusses basic fire control strategies and safety. Demonstrates how to advance a charged attack line into a structure fire, three methods of water application, master stream devices, basic fire suppression tactics for Class B fires, and techniques for suppressing vehicle fires and other exterior fires.

#### Fire Control 2 - Firefighter II - Volume 5 (DVD) 2007

Demonstrates fire control tactics for difficult fires, including a large, exterior Class B fire, fires in upper levels of structures, fires below grade, fires in energized electrical equipment and fires involving a flammable gas cylinder.

#### Fire Detection, Alarms, and Communications - Firefighter I - Volume 19 (DVD) 2007 Disk # 619

Presents methods and technologies for receiving alarms from the public. Shows the basic components of fire alarm and smoke detection systems. Presents an overview of the communications center and systems for dispatching fire department personnel to an emergency. Demonstrates good radio procedures and procedures for routine and emergency communications.

#### Fire Hose Appliances - Firefighter II - Volume 7 (DVD) 2007

Shows different types of fire hose appliances, including valves, valve devices, fittings, and intake devices. Identifies the correct type of appliances to be used in specific fire ground operations. Demonstrates how to clean and maintain hose appliances.

#### Fire Hose Basics - Firefighter I - Volume 14 (DVD) 2007

Shows fire hose construction, sizes, uses, basic hose maintenance and how to prevent hose damage. Identifies types of hose couplings, tools and appliances and demonstrates hose-roll methods.

## Fire Origin and Cause - Firefighter II - Volume 8 (DVD) 2007

Presents the firefighter's role in fire cause determination from first alarm to final overhaul. Shows how to secure the fire scene pending an investigation and describes legal considerations of fire cause determination. Demonstrates how to safeguard evidence at the scene.

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Explains the importance of fire prevention and public education to the fire department and to the community. Demonstrates how to conduct a residential fire safety survey, describes common fire and life safety hazards in the home, how to present fire safety information to small groups and how to conduct station tours.

#### Fire Service Rescue: Fireground Search and Rescue (DVD) 2004

This program explains how to size up a fireground search and rescue incident. It demonstrates primary and secondary search and rescue techniques. Learning objectives include sizing up fireground search and rescue incidents; primary and secondary search techniques; primary search techniques in multi-story buildings; and effective victim removal skills.

#### Fire Streams - Firefighter I - Volume 17 (DVD) 2007

Identifies basic sizes and types of fire streams and the advantages and disadvantages of each type. Shows the use and maintenance of different types of nozzles. Defines "water hammer" and shows how to prevent it.

#### Firefighter Safety: Part 1 - Firefighter I - Volume 1 (DVD) 2007

Presents an overview of fire department and firefighter responsibilities under NFPA 1500. Describes the Incident Command System, control zones at emergency response scenes and how to meet the physical demands of the job through fitness and wellness programs.

#### Firefighter Safety: Part 2 - Firefighter I - Volume 2 (DVD) 2007

Discusses standard operating procedures and the importance of teamwork. Describes accountability systems and on-scene rehabilitation and their importance to safety. Presents survival methods for firefighters who become disoriented or trapped in fires. Identifies safe procedures for riding fire apparatus, working on roadway emergency scenes, shutting off utilities at an emergency scene and responding to electrical emergencies.

#### Foam Fire Streams - Firefighter II - Volume 6 (DVD) 2007

Describes the fundamentals of foam, including how foam is generated, how it extinguishes or suppresses fires, types of foam proportioners, nozzles and other foam generating systems, and various types of foam. Demonstrates how to assemble a foam fire stream using an eductor. Features troubleshooting tips for foam operations.

#### Forcible Entry - Firefighter I - Volume 18 (DVD) 2007

Identifies forcible entry tools and how they should be used and maintained. Demonstrates procedures for through the-lock entry on doors and forced entry through different types of doors and windows.

#### Handling Hose - Firefighter I - Volume 15 (DVD) 2007

Presents guidelines for loading hose and basic types of hose loads and finishes. Demonstrates common hoselays and methods for coupling and uncoupling hose.

#### Hazmat Awareness: Hazmat Identification (DVD) 2008

In this program, viewers will learn the nine hazard classes defined by the U.S. Department of Transportation or DOT, the DOT marking signs used in transporting hazardous materials, how to use the Emergency Response Guidebook and the NFPA 704 marking system

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In this program, viewers see the ways that spilled or released hazardous materials are harmful to people and the environment; the four basic clues to HazMat recognition and identification; the types of occupancies where hazardous materials may be stored or used, and some typical containers that are used for hazardous materials.

#### Incident Safety Officer - Two Disk Set (DVD) 1996

This program provides training for fire officers and firefighters on the roles and responsibilities of the Incident Safety Officer and allows participants to practic some of the key skills needed for competency as an Incident Safety Officer. Video #1: The Roles and Responsibilities of the Incident Safety Officer (24 minutes); Video #2 Safety Officer Risk Assessment Scenarios (21 minutes). Includes Instructor's PowerPoint Presentation CD.

#### Ladders 1 - Firefighter I - Volume 10 (DVD) 2007

Defines basic ladder terminology and discusses ladder types and their uses on the fireground. Demonstrates ladder maintenance and inspections, how to select the correct ladder for the task and basics in ladder handling.

#### Ladders 2 - Firefighter I - Volume 11 (DVD) 2007

Shows factors that affect ground-ladder placement, correct ladder placement to meet specific objectives and ladder raises for one, two and three firefighters. Demonstrates procedures for securing ladders, methods for climbing ladders and how to place a roof ladder.

#### Lighting and Power Sources - Firefighter I - Volume 20 (DVD) 2007

Describes types of lighting used in the fire service, auxiliary electrical equipment and power plants. Reviews safety considerations for using lighting and electrical equipment. Demonstrates how to set up electrical equipment, illuminate the emergency scene and maintenance of lighting and portable power plants.

#### Occupational Disease Prevention for Firefighters (DVD) 2008

This 26-minute video discusses some of the common exposures firefighters face in the field and in fire stations, and what they can do to reduce their risk. The need for occupational medical, fitness, and nutrition programs are highlighted. Also, the importance of personal protective equipment and on-scene incident management to reduce adverse exposures is reviewed. Guidelines booklet included.

#### Personal Protective Clothing - Firefighter I - Volume 6 (DVD) 2007

Lists the elements of the complete protective ensemble worn by firefighters and describes the functions and specifications for each element of personal protective clothing. Describes special clothing situations, firefighter responsibilities for the care and maintenance of turnout gear and safety requirements for work uniforms and safety shoes.

#### Portable Extinguishers - Firefighter I - Volume 7 (DVD) 2007

Designed to be used in public education programs as well as fire service training. Presents the classification and rating system used for extinguishers, types of hand-held extinguishers and how to select the correct extinguisher for a fire. Presents steps for operating portable extinguishers and demonstrates how to extinguish fires using the most common types of extinguishers. Discusses extinguisher maintenance and demonstrates extinguisher inspection.

#### Pre-Incident & Fire Safety Surveys - Firefighter II - Volume 9 (DVD) 2007

Presents the firefighter's role in fire prevention and preparedness. Demonstrates steps for conducting pre-incident surveys. Identifies common hazards found in occupancies and shows how to inspect fire protection systems for readiness.

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Presents indicators of structural instability and procedures for finding hidden fires. Describes procedures for opening concealed spaces, extinguishing hidden fires, preserving evidence and restoring the premises after a fire.

#### Property Conservation: Salvage - Firefighter I - Volume 21 (DVD) 2007 Disk # 621

Presents the benefits of good salvage operations to the public and the fire department. Demonstrates the procedures for storing and deploying salvage covers, how to construct a water chute and catchall using salvage covers and how to cover openings in the roof, windows and doors to protect the property from secondary damage.

#### Pumping Apparatus Driver/Operator: Safe Operation of Emergency Vehicles (DVD) 2003 Disk # 275

This program presents safety factors for starting and driving fire apparatus. The focus is on pumping apparatus, but the safe driving information applies to all types of emergency vehicles. Topics covered include: safe driving techniques for emergency vehicles, how to correctly start and operate gas and diesel-powered pumping apparatus and a demonstration of the practical driving exercises in NFPA 1002.

#### Pumping Apparatus: Apparatus Inspections and Maintenance (DVD ) 2003 Disk # 640

This program presents the tasks involved in routine pumping apparatus inspection and maintenance required of a driver/operator. It demonstrates a systematic apparatus inspection procedure (the walk-around inspection), routine maintenance tasks, and inspection and preventive maintenance of the fire pump.

#### Pumping Apparatus: Operating Fire Pumps (DVD) 2003

The driver/operator's ability to operate a fire pump that provides the necessary water supply while maintaining the mechanical soundness of the pump is critical to the success of the operation. This program shows how to operate the pump using water on the apparatus, how to operate the pump using an external pressurized water supply, and how to operate the pump using water from a draft sources.

#### Pumping Apparatus: Positioning Apparatus (DVD) 2003

Driver/operator and engineers need to know how to correctly position the apparatus at the emergency scene. This program presents how to determine the best position for an attack pumper, how to position water supply pumpers, correct pumper positioning for special situations, a demonstration of staging procedures, and the tactical and safety considerations for operations on limited access highways.

#### Pumping Apparatus: Water Shuttle and Relay Pumping (DVD) 2003

Water shuttle operations and relay pumping are two methods for providing water to emergency scenes in remote areas. This program presents basic information about each type of operation, including a description of typical water shuttle and the equipment involved, a basic procedure for setting up a water shuttle, a description of a basic relay pumping operation, and the process for setting up a typical water relay.

#### Rapid Intervention: Exterior Operations (DVD) 2003

This DVD describes the need for rapid intervention teams, how they are structured, how they are equipped, and how they function outside of burning buildings. Learning objectives: to define what a Rapid Intervention Team is and examine why one is needed; to show what a properly equipped Rapid Intervention Team is and how it functions outside of the hazard zone; to describe typical Mayday procedures and what happens when a Mayday is declared.

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This DVD shows how Rapid Intervention Teams function inside burning buildings to locate, assess, and rescue firefighters in distress. Learning objectives: to show how a Rapid Intervention Team functions inside the hazard zone; to describe how Rapid Intervention Teams locate firefighters in distress; to show how to perform an initial assessment of a downed firefighter; to describe air supply consideratins for trapped firefighters; and to show a variety of rescue techniques.

#### Rescue Operations - Firefighter II - Volume 2 (DVD) 2007

This video demonstrates how to move injured victims using carriers, drags, and stretchers. Presents various types of rescue tools, the dangers of vehicle restraint systems. Demonstrates methods to extricate an entrapped victim from a vehicle.

#### Ropes and Knots - Firefighter I - Volume 8 (DVD) 2007

Presents types, ratings, and uses for fire service rope. Describes rope materials and construction, methods for inspecting rope and how to maintain and store rope. Demonstrates six basic knots used by firefighters and methods for hoisting equipment.

#### SCBA 1: Introduction - Firefighter I - Volume 4 (DVD) 2007

Presents the functions of each component of the SCBA system, safety features of various types of SCBA, limitations of SCBA and hazardous environments that require respiratory protection.

#### SCBA 2: Use and Maintenance - Firefighter I - Volume 5 (DVD) 2007

Demonstrates correct SCBA donning and doffing techniques, inspection and care procedures, how to change cylinders at an emergency scene and safety precautions and rules for using SCBA in emergency situations.

#### Sprinkler Systems-- Firefighter I - Volume 23 (DVD) 2007

This videos describes the effectiveness of sprinkler systems in saving life and property. Describes how sprinklers work and presents different types of sprinkler systems, components of sprinkler systems and the locations and appearance of control and operating valves. Describes considerations for responding to fires in protected buildings.

#### Vehicle Extrication: Hazard Control and Safety (DVD) 2006

This program demonstrates proper procedures for working with and around glass, airbags, roll-bars, electrical systems, and seatbelt pretensioners to ensure a safe and efficient rescue response. It also covers safety dealing with extrication hazards presented by hybrid vehicles. This is Part Three of a three-part series.

#### Vehicle Extrication: Incident Overview (DVD) 2006

This video discusses the role of the responder in the extrication process as well as the steps necessary to free a patient. It provides a step-by-step overview of the rescue process from arrival to patient removal. Learning objectives: initial arrival and establishment of command; sizing up a scene; locating hazards; overview of patient acciess, disentanglement, and extrication. This is Part One of a three-part series.

#### Vehicle Extrication: Stabilization (DVD) 2006

This program demonstrates procedures for dealing with vehicles that come to rest in unstable or dangerous positions. It covers basic and advanced tools and techniques from cribbing to tensioned buttress systems and shows basic stabilization techniques to keep responders and patients safe throughout a rescue. This is Part Two of a three-part series.

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Describes the fundamentals of ventilation, including benefits and safety concerns, especially backdraft and flashover. Describes horizontal and vertical ventilation, positive pressure, negative pressure and hydraulic ventilation. Demonstrates horizontal ventilation procedures.

#### Vertical Ventilation -Firefighter I - Volume 13 (DVD) 2007

Describes safety precautions for rooftop operations, roof types and construction and their impact in vertical ventilation. Shows how to determine the integrity of a roof system and basic indicators of roof collapse. Demonstrates methods for opening flat and pitched roofs using a variety of techniques.

#### Water Supply - Firefighter II - Volume 4 (DVD) 2007

Explains the components of water supplies for fire department operations, the operation of different types of hydrants and how to service test fire hose.

# **Fitness/Wellness**

#### Employee Wellness: A Way of Life (DVD) 2011

This program explores the concept of wellness - the state of being at your physical, mental, and emotional best - and shows practical, every day steps employees can take towards attaining wellness.

#### Exercise: Getting Active, Staying Active (DVD) 2006

Stressing small steps, this program shows viewers how to fit activity into their schedules. Discusses three types of exercise: aerobic, strength training and flexibility conditioning. Also explains how increasing the activity level in everyday chores can provide benefits.

Exploring the New Food Pyramid (DVD)	2005
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The program explains the food pyramid and dietary guidelines, using a sample diet and examples. This program is best for fitness/wellness coordinators since it is a more technical one.

#### Fitness and Wellness (DVD) 2016

This video provides information and inspiration that employees need to achieve benefits by eating right, exercising, and reducing stress. It shows how to set and reach reasonable goals while eliminating bad habits like smoking, alcohol, and drug use that can hold them back.

#### Handwashing: Avoiding Germs and Viruses at Work (English and Spanish) (DVD ) 2009 Disk # 237

The cold and flu season causes downtime at work, but with this helpful training program, your employees can still be up and running. It explains the pure, clean facts on: how to avoid spreading germs, how germs and viruses are spread, minimizing contact with germs, proper handwashing techniques, when and why it's important to wash hands.

#### Nutrition: Healthy Eating for Life (DVD) 2006

The importance of gradual changes in eating habits is the focus of this program, which suggests that viewers make small changes in what they eat and how much they eat. Discusses saturated and unsaturated fat, carbohydrates, and portion sizes. Also includes information about MyPyramid.

#### Protecting Your Knees (DVD) 2016

This safety video covers what you can do to keep your knees healthy; how your knees work; common stresses to the knee; injury prevention techniques; and stretching and exercises.

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This safety video covers things you can do to keep your shoulders healthy; how your shoulders work; common stresses to the shoulder; injury prevention techniques; stretching and exercises.

# Fleet Shop Safety

#### Motor Fleet Maintenance Safety (DVD) 2008

This DVD covers mechanic safety training, addressing hazards associated with vehicle maintenance and repair. The video explains basic tools, electrical hand tools, fire hazards, and more.

#### Safety Training for Repair Technicians (DVD) 1996

This program examines all types of repair related accidents and shows effective ways to prevent them.

# Gas Utilities

#### Controlling Static Electricity on Plastic Pipe (DVD) 1990

This DVD covers the following: a) a brief history of static electricity and its properties: b) a demonstration of safe. easy methods for controlling the potential hazard while using plastic pipe; c) how static electricity is generated when using plastic pipe; d) how to safely ground all tools and squeeze-off devices; e) the personal protective equipment and general safety equipment used to meet minimum requirements; f) how purge operations should be conducted to reduce the possibility of static charging.

#### Fundamentals of Leak Survey and Detection (DVD) 1993

This video is designed to be used with your gas utility's leak detection training as a refresher course, or as an introduction to leak investigation. MODULE 1 (Leak Location and Detection Equipment Methods) covers the various methods available to search for leaks, and explores the different types of leak detection equipment available; MODULE 2 (Leak Classification and Priority Grading) explains the recommended systems for classifying leaks, and how to develop a formal system of leak classification and priority ranking for repairs.

#### Protecting Yourself from Injuries: Gas Meter Change-Out Guide (DVD) 2011

This program describes the best ways to prevent injuries while performing residential and industrial/commercial gas meter installation, service, and repair. Developed by the Consortium for Advanced Research in Gas Industries (CARGI).

# General Safety

All for One: The Meerkat Way (DVD) 2010

Savage predators prowl on them everyday, but meerkats manage to survive. Their secret: Cooperation and teamwork. It's the same for safety. It's not a one-man job. It is everyone's responsibility. This program covers teamwork, interdependence, the safety instinct, importance of communication, prioritizing safety, and continuous improvement.

### Close Calls and Near Misses (DVD) 2011

This program stresses to employees the importance of reporting all close calls and near miss incidents so that proper action can be taken to improve work conditions and prevent injuries. Topics include employee complacency, escalation of unreported incidents, correcting hazards, and unsafe conditions.

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Cold and wet weather conditions can have negative effects on the body. This is known as cold stress. This DVD helps employees understand and recognize why it is important to keep an eye out for the effects of cold stress. Topics include: hypothermia symptoms and prevention; frostbite symptoms and treatment; and trench foot treatment.

#### Complacency in the Workplace: Sandy's Story (DVD) 2013

In this video, Sandy tells the tragic story of the loss of her son to help save others from the heartbreak she came to know the day her son was killed on the job.

#### Crossing Guard Safety (DVD) 2017

This safety training video is designed to help the new or experienced crossing guards understand the regulations relating to traffic safety and how to safely help children cross the street.

#### Developing a Positive Safety Culture (DVD) 2006

This 20-minute video discusses the benefits of developing a positive safety culture including fewer accidents and injuries, lower insurance costs, improved morale, increased productivity, and better public relations. In addition, methods for establishing a strong culture by communicating with staff, supporting safety items in the budget, setting a good example, holding staff accountable, and implementing cost allocations systems are reviewed. Directed toward public entity managers and supervisors, this video would be beneficial for all employees.

#### Do It For Me (DVD) 2007

In this motivational DVD, children present excuses for not wearing safety gear. Parents explain why the gear is important. The children remind their parents about the importance of safety when they visit their parents in a variety of work situations. This program includes a leader's guide on CD.

#### Employee Safety Orientation: Starting Out Right (DVD) 2017

This program is broken down into individual video modules (1 to 6 minutes long) and may be presented based on the information covered during your Employee Orientation session. You may tailor the training by clicking on topics you need for your employees: introduction to safety; personal protective equipment; material handling; slips, trips and falls; forklifts and pedestrians; hazard communication; lockout/tagout; bloodborne pathogens; emergency response; and injury reporting. Includes English and Spanish DVDs with PowerPoint CDs.

#### Every Choice Matters (DVD ) 2010

Every choice matters. This program features interviews with people whose lives have been changed forever by a workplace incident. Motivate your employees to make the safe choice each and every time with this high-impact program. This DVD includes multiple scenes which can be played as one continuous program or used as short, impactful meeting openers.

#### Expedition to Safety (DVD)

Wednesday, April 14, 2021

This program includes four modules designed to inspire employees and managers in the four keys to safety culture: Create It. Embrace It. Believe It. Live It.

#### First Aid: Prepared to Help (English and Spanish) (DVD) 2009

Being first on the scene of a workplace accident can be cause for panic. But with the training provided in this program, you can be confident that your employees can keep their cool, respond swiftly and apply life-saving measures. Get first-aid tips and learn these emergency response principles: survey the scene, send someone to call for emergency response help, calm yourself and gain the confidence of the victim, assess the victim's conditions.

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Gordon Graham Lectures on Risk Management Disk 1 and Disk 2. Lecture topics include: The Hats We Wear; Problems Lying in Wait; Rickover Rules Pt. 1 and Pt. 2; Rickover Rules and You; Recognize, Prioritize, Mobilize; Organizational Risk Management; High Risk/Low Frequency Events Pt. 1 and Pt. 2; 10 Steps for Issue-Rule-Apply-Conclusion (IRAC): Decision Making; 5 Root Causational Factors - B is caused by A; 5 Root Causational Factors in Depth; Training Component; Supervisory Component; Discipline Component; How Do We Train.

#### Hazard Awareness is Everyone's Responsibility (DVD) 2005

Public entity employees are exposed to a varierty of hazardous conditions that can result in serious injuries and property damage. This video discusses how a three-step hazard awareness program including hazard identification. evaluation, and control can prevent these accidents from occurring.

#### Hearing Conservation: Are You Listening, Jim? (DVD) 2011

Employees will learn the mechanics of hearing; how sound affects the ear and how hearing loss occurs; the warning signs of hearing loss; types of hearing protection and how to use them; and how annual hearing tests measure and record hearing loss. Includes DVD, handbook, and PowerPoint presentation.

#### Heat Stress for Public Employees: Seeing Red (DVD) 2008

Heat stress, heat stroke, heat rashes, and heat cramps are all dangerous to your employees. This training DVD will give employees the knowledge they need to avoid the dangers of working in hot, humid conditions. Acclimatization, hydration, proper clothing, and signs of heat fatigue are discussed.

#### Heat Stress: Don't Lose Your Cool (DVD) 2007

This program discusses working in the heat - acclimatization, proper work procedures, fluid intake, eating habits, proper clothing and information on sunburn, heat rash, exhaustion and heat stroke. The DVD includes English and Spanish language options.

#### I Chose To Look The Other Way (DVD) 2002

This DVD encourages employees to help their co-workers to prevent injuries. By looking the other way when an unsafe act occurs, there can be unintended consequences. Everyone should be an active part of safety. This program includes a leader's guide on CD.

#### Just Another Day (English and Spanish) (DVD ) 2009

Are your veteran employees getting complacent about safety? Do they skip the safety procedures at times assuming that since they've done something dozens of times, they can skip them without consequences? Stop this mindset from taking hold; your employees will keep score as they follow the five main characters through a typical work day. Count how many hazards they miss as they encounter one risky situation after another until the sobering ending. This video will show your workers: the importance of staying focused, the danger of becoming distracted, why the proper use of PPE is essential, the risks of getting complacent, why safety procedures must be followed at all times.

#### Machine Guarding: Safeguard Your Future (DVD) 2008

Practically every machine has some sort of machine guarding (a shield, automatic shutoff or even a laser curtain) to protect workers if a body part should come in contact with the machine. Make sure your employees understand the importance of knowing about and using the machine guards meant to protect them. Topics include safety guards, safety devices, lockout/tagout, and personal protective equipment.

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This video will aid your municipality in developing and administering a successful volunteer management program. Topics covered include: development of a volunteer manual; recruitment; screening; functions and duties; training and safety. The video includes a review of legal issues regarding use and supervision of volunteers such as Federal and State (Colorado) laws, and insurance.

#### Miracle on the Hudson: Prepare for Safety (DVD) 2011

Captain Chesley "Sully" Sullenberger relives the fateful day that he was forced to land Flight 1549 in the Hudson River. He will share how he helped save hundreds of lives by calling upon the 4 Cs: Competence, Compassion, Commitment, and Communication. Employees will see how they can acquire and apply these same characteristics in their own life, both on and off the job. Use this video to help your team develop the right safety attitude and better prepare themselves for the unexpected.

#### Office Safety (DVD) 2018

This safety video shows employees what hazards exist in office environments and how important it is to use good safety practices as they go about their work.

#### Office Safety: It's a Jungle in There (DVD) 2004

This DVD covers the hidden and subtle hazards of working in an office, along with preventing injury, controlling danger, and formulating emergency plans. The DVD includes English and Spanish versions)

#### Office Safety: It's Not Magic (DVD) 2007

This program is intended for those who work in an office environment and to increase awareness and respect for hazards. Topics include: slips, trips, and falls; proper lifting techniques; ergonomics; good housekeeping; proper posture; hazard communication; electrical safety; and fire safety.

#### Preventing Hand Injuries (DVD) 2014

This program presents information on how hands get injured; what workers can do to prevent them, including common injuries; the hazards to look out for; and safe practices workers need to take to protect their hands.

#### Responsibility: Stay in Control (DVD) 2014

This safety DVD shows how we need to prevent outside forces like time, emotions, peer pressure, or distractions from taking control of our safety.

### Safe Supervisor: Integrating Operations and Safety (DVD) 2013

This videos highlights common situations in which supervisors cause and/or contribute to unsafe acts in the workplace. The goal woould be for each supervisor, from the lowest level to the highest, review the video and identify their fault areas. Supervisors should watch the video with employees, utilize the interactive capability, and discuss how they can solve these types of industry common issues. Topics covered include: new supervisor roles; supervisors who are "too busy"; not wearing appropriate PPE or participating in training; prevention through design' and budgeting for safety.

#### Safety Committees: The Real Story (DVD) 2014

Provides information on the assignments and responsibilities of safety committee members.

## Disk # 133

Disk # 533

Disk # 840

Disk # 104

#### Disk # 241

#### Disk # 735

#### Disk # 740

#### Disk # 845

This video instructs in eye safety procedures and equipment. Learn about eye hazards such as chemicals, gases, heat and light, flying fragments from machinery, and infrared radiation. The video covers the use and maintenance of goggles, safety glasses, face shields, and filtering lenses. It explains safety certification, equipment safety checks, emergency first aid and eye-washing stations.

#### Safety First: Hot Work (DVD) (DVD) 2003

Cutting torches, arc welders, soldering irons, grinders. They all have one thing in common: extreme heat. This equipment produces high electrical currents. Flames, sparks, slag, hot fragments, smoke, ultraviolet rays, and toxic fumes. This training video explains all the safety basics of hot work, including personal protective equipment, work area safety, toxic gases, and compressed gas safety.

#### Safety in the Office (DVD) 2017

This DVD is designed to raise awareness of safety hazards in an office environment. It focuses on the most common hazards found in an office. Topics include basic ergonomics, ladders, office equipment, slips and falls, safe lifting, and fire prevention.

#### Safety Management in Action (DVD) 2013

This video discusses barriers to effectively managing a safety program and offers tips on how to overcome these barriers through management support and commitment; implementation and operation; accountability; and measurement and improvement. Six common hazard control measures in public entity operations are also demonstrated.

#### Safety's Most Wanted (DVD) 2006

This DVD addresses uncorrected hazards, shortcuts, and complacency. Viewers will see how these injury instigators contribute to injuries and fatalities in work situations. This program includes a leader's guide on CD.

#### Safety's Top 10 Causes of Workplace Injuries (DVD)

This video focuses on causes of workplace injuries. Viewers will learn how workplace injuries can be prevented. Topics include the prevention of the following causes of workplace injuries: workplace violance, repetitive motion injuries, body parts being caught in or crushed by equipment, motor vehicle collisions, the body being struck by objects, the body striking against objects, falls to lower levels, same-level slips and falls, overexertion, and unsafe acts. ENGLISH

#### Severe Weather Safety: Prepare, Survive, and Recover (DVD)

Lightning, flooding, pounding hail, tornadoes, and hurricanes cause property damage, injuries, and fatalities. It is imperative that everyone be prepared for inclement conditions, no matter where they live or work. This video reviews the proper actions that should be taken before, during, and after a sever weather event. ENGLISH

### Sun Safety (DVD) 2002

This program offers advice on how to avoid, minimize, and treat sun and heat-related health risks such as sunburn, sun stroke, heat exhaustion, and skin cancer. Scenes are set at a golf course. This video package has 2 DVD's--English and Spanish.

### Disk # 215

Disk # 835

# Disk # 843

# Disk # 102

#### Disk # 847

#### Disk # 44

This program shows accidents and injuries resulting from very routine situations, and depicts common employee excuses for unsafe behaviors. Key points include taking training seriously, following established safety rules and procedures; avoiding shortcuts; using safety equipment; taking responsibility for your safety; coaching fellow employees to work safely; and offering to help employees with hazardous tasks when appropriate.

#### Think and Be Safe (DVD) 2007

Not thinking about safety can cause injury, pain, suffering, and death. This motivational DVD emphasizes the need to think about the repercussions of actions, thinking before acting, thinking about the warning signs and acting on our thinking. This program includes a leader's guide on CD.

#### Utility Knife Safety (DVD) 2017

This DVD covers the safe use of utility knives, including the different types of knives that are available, techniques for cutting safely, and how to change blades without getting injured. English and Spanish DVDs with PowerPoint and Instructor Guide CD.

#### Winter Walking: Staying on Your Feet (DVD) 2013

This DVD helps the viewer understand the need to adjust their walking behavior and techniques in winter. Topics include: why we need to adjust our walking techniques in the winter; hazards to be alert for; walking techniques for winter conditions; procedures for staying on your feet; and techniques to minimize the effects of a fall.

# Hand Tool Safety

#### Portable Grinders & Abrasive Wheels (English and Spanish) (DVD) 2010

Grinders and abrasive wheels are common and dangerous tools. If improperly used, grinders can explode like hand grenades. This video explains safe use, procedures, and maintenance of grinders and abrasive wheels.

#### Power and Hand Tool Safety (DVD) 2011

This video features practical, safe applications of common hand and power tools, including electrical, pneumatic, gasoline, power-activated, hand, battery operated, and hydraulics tools.

#### Powered Hand Tool Safety: Handle With Care (DVD) 2009

Safety is literally in workers' hands. They have to be expert handlers of powered hand tools and they must know these devices inside and out. This safety program explains personal protective equipment, pre-use inspection, predicting dangers, and housekeeping.

#### Safe and Efficient Operation of Hand-Held Cutoff Saws (DVD) 2005

One of the most common job-site tools is the gas powered cut-off saw. Few saw users have had any training in correct use of gas-powered saws. This video can provide safety dividends that will provide a lifetime of paybacks. This video focuses on the following: a) primary focus on gasoline-powered saws, b) discusses saw adjustments, safety devices, c) correct blade type and application, d) correct saw starting techniques, and d) care and cleaning of the saw.

#### Using Hand and Power Tools Safely (DVD) 2005

Wednesday, April 14, 2021

This program will show viewers how to spot potential hazards related to using hand and power tools, and take the necessary steps to avoid injuries before they occur.

# Disk # 837

#### DISK # 753

#### Disk # 539

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# Disk # 466

# Disk # 693

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# **Hazard Communication**

## GHS Safety Data Sheets and GHS Labeling (DVD) 2012

The Globally Harmonized System (GHS) is an international approach to hazard communication, providing a new system for classification of chemical hazards, and a standardized approach to labels and safety data sheets. This program will help employees understand the new GHS label elements; identify the new GHS pictograms; and, read and interpret the new GHS Safety Data Sheets. There are two programs on one DVD. (English and Spanish versions); includes PowerPoint presentations and learning exercises.

# Hazard Communication: Your Key to Chemical Safety (Eng and Sp) Three-Disk Set (DVD) Disk # 673 2011

This program takes a fresh approach to hazard communication and gives practical information on the use of chemicals to answer the following six questions: What am I working with? Can it hurt me? How do I protect myself? What do I do if something goes wrong? Do I understand the new GHS label elements? Can I identify the new GHS pictograms? Includes English DVD, Spanish DVD, and PowerPoint CD.

## Hazcom: In Sync with GHS (DVD ) 2012

Chemicals you work with every day can cause a multitude of physical and health hazards, including chemical burns, respiratory problems, and fires and explosions. The Occupational Safety and Health Administration's (OSHA) Hazard Communication standard has recently been enhanced with the Globally Harmonized System of Class and Labeling of Chemicals (GHS). This not olny gives workers the right to know the chemicals and hazards they face, but the right to understand them and how to protect themselves from danger. This DVD will help employees understand this new standardized process of communicating chemical hazards.

# Heavy Equipment Operations

# Backhoe Loader Maintenance and Transport (DVD) 1992

People have died or been seriously injured making avoidable mistakes during maintenance or transportation of their machine. The lessons in this video were taken from real-life situations and give the operator a chance to learn from the deadly mistakes of others.

## Backhoe Loader Pre-Start Inspection (DVD ) 1992

A good inspection means more than pulling the dipstick and kicking the tires. This video provides an organized way to perform a good daily pre-start inspection that helps keep the machine running reliably all day long.

## Backhoe Loader Safe Operating Techniques (DVD) 1992

This DVD provides tips on how to operate a backhoe smoothly and safely in a wide variety of work conditions with several different attachments.

# Backhoe Safety: Inspection and Walk-Around (DVD) 2011

This video shows how to perform proper safety inspections on backhoes and other large digging equipment. Viewers will learn the importance of regular safety inspections and proper methods of inspecting buckets, hydraulic systems, electrical systems, and safety systems found on backhoes.

# Headaches for Vandals: Jobsite Vandalism & Tool Theft Prevention (DVD ) 2005 Disk # 126

Job sites are common targets for valdals. Children and others can get access to job sites filed with valuable tools and materials. This program covers small tool theft and damage prevention by discouraging entry to the job site, preventing damage and downtime, and addressing liability exposures and costs.

Disk # 706

Disk # 851

Disk # 175

Disk # 166

Disk # 172

This video demonstrates how to correctly mount and dismount equipment. Topics include walk-around inspections, reviewing the manual, three-points contact rule and more.

## Safety First: Forklift Safety (DVD) (DVD) 2003

This training video provides an excellent overview of safe forklift operation, including weight balance, driving, lifting, safety checks, and more.

## Skid Steer Pre-Operation Inspection (DVD) (DVD) 2007

It's easy to classify the skid steer (or "Bobcat" type loader) as a simple machine to operate, but anyone can quickly create a dangerous situation for the operator or nearby people. This video discusses how to complete an inspection, what to inspect, skid steer capacities, and work situations.

### Skid Steer Safe Operating Techniques (DVD) (DVD) 2001

This video continues from the skid steer inspection video and discusses safe operating techniques such as blind spots and backing, weather, safe hauling (terrain and slopes) and ten tips from experienced operators.

## Stealing From Thieves-Equipment Theft Prevention (DVD) 2007

Job sites are a common target for thieves. Equipment can be found in remote locations, is easy to start, and worth a lot more than many cars. This program discusses how thieves operate, tips to prevent theft, and implementing a prevention program.

### Tips From the Pros: Backhoe Loaders (DVD) 2005

With a focus on increased productivity, backhoe/loader is the next level of training for the operator with some experience. Tips for planning the job, tips for trenching/backfilling, efficient loader use, and craning with backhoes.

## TIPS From The Pros: Wheel Loader (DVD ) 2005

Tips relating to inspecting the wheel loader machine and the jobsite, planning the job, machine adjustments, material handling techniques, and trench back-filling techniques are covered in this video.

## Transporting Construction Equipment (DVD) 2007

Wew This program demonstrates the best practices or tie-down and hauling heavy equipment. Topics covered include trailer rating, inspection, loading dangers, and limitation; tie-down equipment and procedures; on-the-road checks and driving cautions; and more.

## Wheel Loader Operating Techniques (DVD ) 1993

This DVD covers a wide variety of machine brands, working scenes, correct operation hills/rough terrain, hillside dangers, and slip/tip recovery.

## Wheel Loader Walk Around Introduction (DVD ) 1993

This DVD covers manufacturer variations, identifying future problems, tire care, proper inflation, tire dangers, safety devices, and fire extinguishers, etc.

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Disk # 159

#### Wednesday, April 14, 2021

# Housekeeping

#### Housekeeping (DVD) 2011

This program reinforces the importance of proper housekeeping methods and illustrates the multiple benefits of keeping your worksite in order - from increasing safety, to improving your image, to better utilizing your space. Topics include the importance of housekeeping, the two major causes of housekeeping hazards, the methods of prevention to keep your workplace safe and clean; and three major housekeeping methods. Includes DVD, handbook, PowerPoint presentation. (English)

#### Housekeeping: It Ain't Like the Movies (DVD) (DVD) 2005

This DVD reviews the importance of good housekeeping and the necessity of weeding out potential dangers in your facility. English and Spanish

#### Janitorial Safety (DVD) 2014

Discusses the common hazards janitorial staff face on a daily basis and the steps they can take to minimize risk. Topics include: personal protective equipment; back injury prevention; blood borne pathogens; slips, trips, and falls; electrical safety; and chemicals.

# **Housing Authorities**

#### At Our Age with Tom Bosley: Seniors Preventing Fires and Falls (DVD) 2009

Fire service professionals recognize the elevated risks faced by older adults, and NFPA's innovative video starring Tom Bosley helps you deliver solutions to the community. Now there's a way to teach seniors practical strategies for avoiding fire and falls-leading causes of preventable injuries for seniors. His engaging delivery makes it clear that a few basic precautions can reduce hazards and prevent injuries and fatalities.

#### Carbon Monoxide: Invisible Killer (DVD) 2008

This video uses live action scenes and thought-provoking commentary to deliver critical facts about carbon monoxide exposure--and how to drastically reduce the risk of injury or death from exposure to this dangerous gas.

#### How to Prevent Home Fires (DVD) 2008

Give people the knowledge they need to fight fire and win! This imaginative new video memorably demonstrates that everyday things, if not used properly, can become dangerous and even life threatening, but that following simple precautions can head off fires before they start.

#### Smoke Alarms: A Sound You Can Live With! (DVD) 2010

Smoke alarms save lives, and can cut the risk of dying in a fire in half. However, smoke alarms must be installed, maintained, and working properly to do so. This video works to better educate the public about recommendations for smoke alarms, and help maximize facilities' safety from home fires.

#### Sparky Says: Join My Fire Safety Club (DVD) 2005

This is a lively animated video that teaches children to use their senses of sight, touch, smell, and hearing to stay safe. It's a great way for fire departments, schools, libraries, and community and civic organizations to add an extra dimension to fire safety presentations.

#### Where There's Smoke, There's Science (DVD) 2003

Kids this age love science. The engaging Where There's Smoke, There's Science video teaches children the facts about fire and smoke to help them understand the rationale behind essential fire safety behaviors. Kid-friendly examples and illustrations present vital information in a non-threatening way.

#### Disk # 809

## Disk # 291

#### Disk # 296

#### Page 29 of 52

#### Disk # 547

Disk # 756

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# Ladders

## A Practical Approach to Ladder Safety (DVD)

This program discusses the basic procautions that will keep you safe when using ladders. You will also see the consequences of failing to follow these safe work practices. ENGLISH

## Stairways and Ladders: The First Step (DVD) 2007

Stairways and ladders may not appear to be as dangerous as some high work surfaces but they can be equally hazardous. This program reviews the essential safety procedures.

## The Tallest Tool in the Tool Box: Using Ladders Safely (DVD) 2011

This program includes information on step ladders, extension ladders, and articulated or multi-purpose ladders. Employees will learn how to select the right ladder for the job; how to inspect a ladder for damage; how to set up a ladder properly; and how to climb and work on a ladder safely. Includes DVD, Instructor's Guide, PowerPoint Presentation. (English).

# Law Enforcement

# Bloodborne Pathogens for Law Enforcement (DVD) 2004

Law enforcement personnel frequently face the risk of bloodborne pathogens. This video reviews the essential elements of exposure control, including work controls, housekeeping and personal protective equipment.

## Brentwood (TN) Bank Robbery and Shootout (DVD) 2003

Video depicts shootout with bank robbery suspect in Tennessee. The video breaks down how a shootout was handled by several officers. The suspect was killed and several officers were wounded.

# Close Quarter Cuffing Techniques AND Edged Weapon Defense and Disarming (DVD) 2000 Disk # 452

Close Quarter Cuffing Techniques is a video for correction officers, providing easy-to-follow lessons and safety techniques. Edged Weapon Defense and Disarming discusses several positive techniques on how to avoid attacks with edged weapons. The scenarios presented are correctional situations.

# Courtroom Testimony (DVD)

One of the most crucial aspects of any officer's responsibilities is also one of the most difficult and least understood: courtroom testimony. Proper handling of oneself during courtroom proceedings can make or break cases for law enforcement. This program will feature proper tactics and courtroom procedure for cops from an expert in the field for officers who testify in a courtroom setting. Includes training guides.

# Detecting Danger (DVD) 2001

A three-time police medal of valor winner and teacher discusses the crucial elements for officers to know about themselves when detecting danger. This important program focuses on what cops need to know about their verbiage and body language when dealing with potential danager. The "Back-Up" segment features a refresher on patdown searches and how a missed weapon can be lethal for police officers. Includes training guides.

# Detecting Danger - Part 2 (DVD) 2001

Continued from DVD #525 "Detecting Danger," this program includes a careful analysis of what officers need to be aware of (about subjects) when dealing with potentially violent individuals, including important new information and tips on subjects' verbal and body language. Also, on "Back-Up," two high-speed chases, one in Missouri and one in Michigan, are reviewed and analyzed for critical officer safety issues. Includes training guides.

#### Disk # 849

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# Disk # 525

The DVD covers the importance of law enforcement officer communication skills, how communication plays a role in the effectiveness of criminal investigations, and that such skills impact officer safety.

#### Georgia State Trooper (DVD) 1995

This program presents a traffic stop on a Georgia interstate that involves lethal force; an example of the hazards of any traffic stop and use of backup. In this case, backup was a critical issue. Backup procedures are also addressed in this program. Includes training guides.

#### Groundfighting for Smaller Officers (DVD) 2006

Smaller officers are confronted by larger people. Smaller size doesn't have to be a disadvantage. This DVD presents strategies to benefit female and small-stature officers in encounters with larger and stronger oppontents, along with training regimens and factors to help officers gain and maintain tactical advantage. Additional training materials are included on the DVD.

#### Less Lethal: Seattle Swordsman (DVD ) 2000

This program details the Seattle, Washington Police Department's efforts to disarm a mental subject who was waving and flourishing a samurai sword for hours in front of a Seattle restaurant. It details the department's efforts to disarm the subject with everything from verbal tactics, to beanbags, to a water cannon.

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This video is designed to prepare officers to face the intense verbal confrontation situations that they will encounter in their "real world" duty assignments. Officers are called every name in the book and are insulted and threatened in every kind of way. This course will teach the skills necessary to manage this verbal abuse so that officers can deescalate the situation in order to resolve the matter without having to respond with physical force.

#### Michelle Jeter Beating (DVD) 2006

A Texas female officer, Michelle Jeter, was nearly beaten to death during a traffic stop. This in-depth training interview with Officer Jeter provides lessons for law enforcement. Includes training guides.

#### Murder of Texas Trooper Vetter (DVD) 2006

In this incident, an elderly rifle wielder guns down a Texas trooper and then stands idly by, rifle in hand, as back-up officers arrive. This program presents interviews with officers involved, lessons learned, and expert analysis. Includes training guides.

### Police Liability - Pursuit & Emergency Response (DVD) 2004

This program teaches officers how to protect themselves and their departments against civil liability lawsuits resulting from pursuit and emergency response situations. The program emphasizes knowing and following state laws and departmental policies and procedures, how to determine if a pursuit is appropriate and how to stay in control, situations where an emergency response isn't defensible, successful pre-trial strategies and tactics through documentation, and case winning courtroom behaviors and considerations.

### Report Writing (DVD) 2000

Includes point by point tips and lessons for officers on report writing and features the lead instructor for reporting writing from the St. Louis Metropolitan Police Department. Includes training guides.

# Disk # 519

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# Disk # 530

#### Disk # 529

Disk # 524

## Safe at Home: Off Duty Encounters (DVD) 2007

As police officers we spend a lot of time training and preparing for critical incidents on duty, but how much time do we spend training for a possible off-duty encounter. This course will drive home the understanding that just because you go off duty, doesn't mean you go off threat (15% of officer murders happen off duty). It will guide you through the process of educating your friends and family on the probability of off-duty incidents and will give you appropriate responses for these possible deadly encounters.

#### Search Warrant Process: Parts 1-2-3 (DVD) 2003

This DVD provides information to law enforcement personnel on how to apply for a search warrant, recognizing an apparently valid search warrant, and understanding considerations in search warrant execution.

#### Survival Spanish: High Risk Traffic Stops (DVD) 2007

While some people believe that those living in this country should learn English, it is a wise decision to learn a minimal amount of the languages spoken in the community you serve. This series is not designed to teach "perfect" Spanish vocabulary; it is intended to give you a working knowledge of words and phrases that are crucial in conducting a High Risk Traffic Stop or giving High Risk Commands.

#### Tallahassee Ambush (DVD) 2005

This program provides lessons in regard to officer safety. An alert officer sees a suspicious car lurking behind a bank. When he approaches the vehicle, the car takes off. During the ensuing prusuit, the car stops and the passenger steps out, firing an automatic weapon at the pursuing officer. Includes training guides.

#### The Tampa Massacre (DVD) 2004

This program provides lessons learned from officers who are killed by a career criminal who had just been taken into custody for the shooting death of his girlfriend's son. Includes training guides.

### Verbal Judo - Body Language (DVD) 2000

Verbal judo is called "martial arts for the mouth" and is yet another weapon in the street officer's arsenal. This program teaches how to communicate with subjects in a manner that will maximize compliance and minimize risk. This program explains why and how you can be more effective in communicating on the street. Includes training auides.

#### Verbal Judo II - Heart Attack (DVD) 2000

As a continuation of DVD #520 "Verbal Judo: Body Language," words may fail, but verbal judo does not. This program examines the SAFER techniues: what to do when words fail. In addition, this video discusses heart attacks from the cop's perspective, including the stresses that cause heart problems, the warning signs, and treatment. Includes training guides.

#### Weapon Retention Training (DVD) 2004

Officers are killed by suspects using the officer's weapon. This DVD presents a weapons retention system and techniques. Additional training materials are included on the DVD.

#### Disk # 517

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## Disk # 515

# Lawnmowers

#### Right-of-Way Mowing Safety (DVD) 2005

Train new operators to do pre-start inspection and remind experienced operators before they begin another mowing season. The dangers of right-of-way mowing are documented. Divided into two parts, pre-start and on-the-job operating. Guards, shields, and other manufacturer provided safety devices, mower inspection and adjustments, demonstrates rollover accidents, working around high-speed traffic, and crossing highways.

#### Safety Procedures for Lawn Mower Operators (DVD) around 2005

This video goes over safety procedures for both the walk-behind and ride-on mowers. Issues in this video cover: fueling, maintenance, personal protective equipment, mowing on slopes, protecting the public and more.

# Lockout/Tagout

#### Arc Flash: Live to Tell (DVD) 2009

Did you know that in the extreme temperatures of an arc flash blast metal vaporizes? The sound can reach 160 decibels, causing permanent severe hearing damage. Make sure your workers never experience the devastation of an arc flash explosion. This training program will bring you and your workers up to speed on arc flash prevention. English and Spanish

### Lockout/Tagout: Lightning in a Bottle (DVD) 2010

Train your employees and boost your lockout/tagout measures with this program, covering the kinds of energy lockout/tagout can control, lockout/tagout basics, the six steps of lockout/tagout, and more. English and Spanish versions.

# **Parks and Recreation**

#### Basics of Hand-Held Maintenance Equipment (DVD ) 2007

Introduces employees to the basics of hand-held equipment such as edgers, hedge clippers, blowers, string trimmers, and brush cutters. Covers pre-start inspections and fueling, through operation and safety basics. This video package has 2 DVDs--English and Spanish.

### Celebrate Safely (DVD) (DVD) 1995

This video discusses regulations that affect the transport and display of fireworks. The video presents general safety tips for fireworks displays. It is appropriate for fire department personnel and those involved with local government sponsored firework displays.

#### Groundskeeping Safety - Be a Pro!!! (DVD ) 1996

Maintaining lawns, trees and shrubs requires the use of potentially dangerous equipment and chemicals. This video discusses personal protective equipment, safety checklists, and use of equipment such as mowers, tractors, brush cutters, trimmers and blowers.

#### Landscape Power Tool Safety (DVD) about 2005

This video goes over operational issues for the most commonly used pieces of landscape equipment. Covers the chain saw, string trimmer, power blower, and the pole saw.

# Disk # 568

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#### Disk # 679

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This DVD promotes safe and courteous use of power blowers. Topics include equipment inspection, worksite inspection, personal protective equipment, use of nozzle extenders, being aware of surroundings, and preventative maintenance. The program includes English and Spanish versions.

#### Recreational Activity Liability (DVD) (DVD) 1999

Protect your entity from recreational liability with this 16-minute video that's designed to help supervisors and managers of recreational facilities identify physical and personnel exposures, and controls to help prevent accidents. Topics include safety for swimming pools, gymnastics, skateboard facilities and ice rinks.

#### Safety Basics on the Golf Course (English and Spanish) (DVD) 1997

This program promotes taking personal responsibility for one's own safety using a series of examples from the maintenance facility, on the course, with power equipment and in the natural world. This video package has 2 DVDs--English and Spanish.

#### Special Events-Special Liabilities (DVD) 1996

Special events involve unique liabilities for public entities. This video emphasizes the importance of pre-event planning and covers topics such as site safety surveys, crowd control, establishing emergency plans, traffic control, common liability exposures and special insurance requirements.

# **Personal Protective Equipment**

#### More High Impact Personal Protective Equipment (DVD) 2006

This program discusses the proper selection and use of personal protective equipment and shows painful examples of making poor decisions concerning our protection. Viewers will get the point that making excuses when it comes to wearing appropriate personal protective equipment offers no protection from workplace hazards.

#### Personal Protective Equipment: Reality in the Public Sector (DVD) 2007

People have different reasons for not wanting to wear their personal protective equipment and this program takes a first-hand look at the devastating effects of not taking this responsibility seriously. Using real-life testimony from a worker injured on the job, this DVD makes it clear that wearing the right equipment can reduce or eliminate injury. Wearing the right personal protective equipment for the job, the importance of personal protective equipment, employer's and employee's responsibility, care and maintenance, and different types of personal protective equipment are discussed.

### Personal Protective Equipment: Your Final Defense (DVD) 2014

This DVD will educate on the importance of personal protective equipment (PPE) and how to select, use, and maintain this important equipment. Topics include employer/employee responsibilities; eye protection; head protection; foot protection; and hand and skin protection.

#### PPE: Don't Start Work Without It (DVD)

This video helps motivate employees to use their personal protective equipment and demonstrates the proper use and fit of various equipment. Includes personal protective equipment and foot, eye, respiratory, hearing, and hand protection. English and Spanish choice on DVD.

#### Disk # 732

Disk # 667

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Disk # 143

#### Respirator Safety: Public Knowledge (English and Spanish) (DVD ) 2009

Respirators can be hot, bulky, heavy and just an overall hassle. But they also can be the difference between life and death. Give your workers a straight-forward look at why they need respirators, how to properly fit and maintain them and when to use certain types.

#### Safety First: Respirator Safety (DVD) 2001

Shows types of respirators used by employees who come into contact with airborne hazards and when and how to use each one.

#### Safety First: Workplace Hearing Loss (DVD) 2006

Noise-induced hearing loss on the job is preventable, but once acquired, hearing loss is permanent and irreversible. This video provides an overview of the causes of hearing loss, as well as preventive measures. It discusses the specific types of damage to hearing caused by both a sudden, intense noise and by chronic exposure to noise over time. It also covers noise measurement, noise control, hearing tests, and hearing protection devices.

#### SCBA Care and Maintenance: The Time Is Now! (DVD) 1991

This program teaches workers how to use and care for self-contained breathing apparatus (SCBA's), the most common form of respirator including: disassembly/disinfecting, inspection, and reassembly/testing.

# **Personnel Issues**

#### Bullying and Respect in the Workplace (Employee Version) (DVD ) 2014

This DVD presents five scenarios that will show victims and witnesses how to speak up and challenge mean-spirited behavior in a straight forward manner and that they do not have to face this problem alone.

#### Conflicts in the Workplace (DVD) 2010

This video acknowledges common sources of workplace conflict: gossip, defensiveness, dwelling on it, bullying, and assuming the worst. Skills are presented that can help you put aside your differences, control your emotions, and move forward.

#### Conquering Difficult Conversations: Providing Performance Coaching (DVD ) 2006 Disk # 272

This program addresses giving employees honest feedback using a performance coaching environment. Supervisors will learn to give direct, tactful and honest feedback to employees, whether it is performance improvements or praise.

#### Employee Safety Orientation: Starting Out Right (DVD)

This DVD presents 10 individual topics ranging in length from 1 to 6 minutes: Introduction to Safety; Personal Protective Equipment; Material Handling; Slips, Trips, and Falls; Forklifts and Pedestrians; Hazard Communication; Lockout-Tagout; Bloodborne Pathogens; Emergency Response; and Injury Reporting. Includes English and Spanish DVDs and with PowerPoint presentation and instructor guides.

#### Harassment and Diversity: Respecting Differences (Employee Version) (DVD ) 2010 Disk # 30

Employees are just as responsible as managers for maintaining a harassment-free workplace. This training video focuses on sensitivity and awareness, teaching why respect for coworker differences is not only required by the law but is also the right thing to do.

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This program will help create an atmosphere that empowers employees to stand up for what is right and learn about the potential consequences of unconscious behavior and discover how they have the power to change themselves and their workplaces for the better.

#### Harassment: Sex, Religion, and Beyond (Employee Version) (DVD) 2014 Disk # 734

This DVD focuses on employees' responsibility to take action if employees experience or witness inappropriate behavior - either asking for help or speaking to the harasser directly if they feel comfortable doing so.

#### How Was Your Day? Getting Real about Bias, Inclusion, Harassment, and Bullying (DVD) Disk # 856 2017

This DVD shows how you can be your best selves at work. It will get employees talking about how to recognize and understand their workplace responsibilities regarding these four topics: unconscious bias; diversity and inclusion, harassment; and bullying.

#### Leadership at Every Level (DVD)

This program demonstrates successful management styles: direction, influence, collaboration, and delegation; how your setting and your subordinates determine which management style is most appropriate for your situation; and the need to adapt to changing circumstances.

#### Managing People: Key Skills for Great Managers (DVD) 2004

As a manager, the productivity of your workforce is a primary responsibility. And a major source of productivity is employee satisfaction. Therefore, the most important question you face is, "how can I help my people to grow and develop?" a) Communicate explicit expectations, b) Provide the information and resources to do the job right, c) Measure, recognize, and celebrate, and d) Show you care by encouraging growth. When you demonstrate your commitment to improving the lives of the people you manage, they will demonstrate commitment to you and the goals you're trying to achieve.

#### Managing the Drug-Free Workplace (Manager's Version) (DVD) 2014

This program shows all individuals with supervisory responsibilities what to look for and what to do if they become aware of substance abuse. It also cautions them to be aware of legal requirements, such as ADA and FMLA, that might affect scheduling and performance management once they are on notice of a problem. (for employee version, see The Drug-Free Workplace: Setting the Standard #725)

#### Managing the Workplace Bully (DVD) 2014

This DVD will present ways to stop bullying behavior and turn a dysfunctional environment into a healthy productive, and pleasant place to work.

#### Motivating Your Employees: Rewards and Recognition (DVD) 2004

Recognition helps bring out the best in your people. It improves productivity and retention, and encourages your employees to grow and strive to accomplish more. One of your most vital responsibilities as a manager is providing consistent recognition: a) Praise must be honest and authentic. b) Recognition should be specific and timely. c) Rewards are best when tailored to the individual. d) Managers must look for positive behavior, and praise often. This program shows managers how to create a culture of achievement by celebrating accomplishments, large and small. Examples presented are primarily for sales jobs, but principles can apply to other industries.

# Disk # 531

Disk # 690

#### Disk # 730

# Disk # 724

Disk # 465

Coaching helps employees to meet expectations and become more productive. There are four key steps to effective coaching: a) Identify the shortcoming, b) Determine the cause and what needs to change, c) Get commitment, and provide support needed for change, and d) Measure results and provide feedback. This program shows how to apply each of these steps while including employees in the process. Managers will learn new skills for encouraging positive change and guiding employee performance.

#### Supervisor Toolbox - Becoming a Coach: Bringing Out the Best in Employees (DVD) 2006 Disk # 462

This video demonstrates how managers can increase employee performance and help workers grow in their jobs. Improved rapport will also contribute to a more satisfying work environment.

#### Supervisor Toolbox - Conquer the Chaos: The Best Ideas in Time Management (DVD) 2006 Disk # 460

By following the five steps, managers can get more done and use time more wisely: Tame Your Workload, Overcome Procrastination, Limit Interruptions, Master the Art of Delegation, and Use Technology to Your Advantage.

#### Supervisor Toolbox - How to SHINE in Difficult Management Situations (DVD) 2006 Disk # 459

This video demonstrates a powerful yet east-to-remember technique that will help managers solve their toughest supervisory challenges. The way to handle tense management situations can make all the difference in whether their employees see them as an effective manager who rises to the steepest management challenges or just an average manager who does some things well, but wilts under pressure.

#### Supervisor Toolbox - Interviewing Techniques That Help You Hire the Best (DVD) 2006 Disk # 458

This video presents a system for interviewing that will help managers obtain the most important information from candidates and then objectively rate them for a job. The interviewing system detailed in the program is divided into three steps: preparing for the interview, conducting the interview, and evaluating the candidate.

#### Supervisor Toolbox - Mastering Memos (DVD) 2006

This program demonstrates three techniques for improving memo-writing skills: How to Avoid Miscues; How to Answer the Right Questions; and How to Write to be Read.

#### Supervisor Toolbox - Resolving Conflicts: Strategies for a Winning Team (DVD) 2006 Disk # 464

Shows managers how to help negative people develop a positive attitude for the good of the team and to quickly resolve other problems that can prevent teams from reaching their goals. Managers will learn how to stand firm against those who bog teams down with minutia or who single-handedly control discussions.

# Supervisor Toolbox-Training to Win:Helping Employees Meet or Surpass Their Goals (DVD) Disk # 463 2006

By giving employees the tools to meet or exceed their goals, managers can enable their employees to set ambitious targets, make smart decisions and stay on track, even as distractions threaten to derail their progress.

#### The Drug-Free Workplace: Setting the Standard (Employee Version) (DVD ) 2014 Disk # 725

Everyone benefits from raising employee awareness of the impact that drugs or alcohol can have on the workplace. This program raises employee awareness of this widespread problem, shows the harm that can be done, encourages them to get help if they or a coworker is affected by drug or alcohol abuse. (for manager's version, see Managing the Drug-Free Workplace #730)

#### The Power of Positive Discipline (DVD) 2009

Employees that do not meet expectations reduce productivity, but also hinder their ability to advance, and possibly risk their jobs. This program discusses a six-step process to improve the situation through positive and progressive discipline.

#### The Respectful Workplace: It Starts with You (DVD) 2018

This program illustrates four things individuals must do to ensure that the workplace is respectful and inclusive: 1.) Avoid clearly discriminatory or intolerant behavior; 2.) Respect the unique perspective and knowledge each person has to offer; 3.) Act in ways that build people up, not tear them down; 4.) Let go of the belief that your way is always right.

#### We're All Different: Diversity in the Workplace (DVD) 2001

Today's workforce is changing. Coworkers are now more likely to come from other countries, or from different cultural or ethnic backgrounds. Many of us find ourselves working side-by-side with others who are not just like ourselves. We're all human, so friction is inevitable. But it is particularly counterproductive when conflict is blamed on difference rather than on workplace issues that can be resolved through open communication. This video teaches the values of keeping an open mind, focusing on common goals, and accepting each other for who we are.

#### What to Do When Conflict Happens (DVD) 2018

This program acknowledges that it is difficult to confront someone who is behaving in a way that is disruptive, unprofessional, or self-serving. This DVD presents a simple 4-step approach that helps individuals collect their thoughts and initiate resolution in the most productive way possible. This program also introduces the C.A.L.M. model: C - Clarify the issue: A - Address the problem: L - Listen to the other side: M - Manage your way to resolution.

#### Workplace Stress (DVD) 2014

Provides information to help employees identify potentially stressful situations and learn how to cope with them. Topics include: situations causing stress; positive versus negative stress; recognizing symptoms; effects of stress; eliminating stress factors; and stress-relieving exercises.

## Public Officials

Newly Elected Officials Training Video (DVD) 2007

Produced by the Small Cities Advisory Council, this program covers the basics of municipal government and the role of elected officials in the effective and efficient operation of a city. Topics include an overview of some of the laws affecting cities, setting goals, media relations, ethics, and more.

### Sanitation Department

#### Be Safe, Be Proud (DVD) 2004

This video uses actual employees in real situations to focus on the workplace hazards faced by drivers and helpers on residential collection routes. Information on safe commercial collection and disposal practices is included.

#### Be Safe, Be Proud for Supervisors and Route Managers (DVD) 2008

This program will help solid waste department supervisors, route managers, driver trainers, and others observe drivers, helpers, and shop employees and coach them on how to teach workers to avoid injuries and accidents. Focused on collection and maintenance, the video covers route observations, how to communicate with employees about safey issues, and the importance of following applicable safety rules. The video shows actual garbage trucks and employees.

Disk # 216

Disk # 853

### Disk # 854

Disk # 762

Disk # 769

Disk # 127

This video is intended for those in Sanitation departments. Care of the back and safe lifting techniques are discussed.

#### Rear Loader Operations and Safety (Spanish) (DVD) 2001

This video covers truck operations, helpers, loading the truck, can sites, improper can sites, container bloakages, landfill safety, dumping, and residential safety.

#### Residential Pick-Up Driving and Helpers (Spanish) (DVD) 2001

Recommended for Sanitation departments. Covers driver safety, vehicle safety, riding in vehicles, trash pick-up, slips and falls, loading, dumping, using equipment, landfill safety, and more.

#### Sanitation Safety (DVD) 2007

This DVD includes four sections: Rear Loader Safety, Auto Loader Safety, Recycling Pick-up Safety, and Transfer Station safety. Any section can be played separately depending upon the audience. People who work in sanitation and believe in doing the job safely provide important safety tips and information.

#### Vehicle Backing Accident Prevention and Child Safety (Spanish) (DVD ) 2001

Explains the common causes and solution to accidents as the result of backing sanitation vehicles. This video covers using helpers as spotters, backing without spotters, zone of invisibility, spotter signals, residential backing, and more.

#### Vehicle Inspection for Solid Waste Industry (DVD) 2003

This video explains the importance of performing an inspection before starting a route, what to look for and how to best execute a pre-trip inspection.

#### **Sexual Harassment**

Harassment: Sex, Religion, and Beyond (Manager's Version) (DVD) 201

This DVD explains the legal definition of harassment and provides specific examples, while explaining the potential harm that can be caused by unwelcome conduct and the responsibility for preventing it. Managers will learn how to be aware of what affects their workgroup, including improper use of social media; periodically conduct workplace audits, looking for inappropriate items; respond to complaints of inappropriate behavior; conduct investigations or assist HR/legal, depending on organizational structure; and inform employees that retaliation will not be tolerated.

#### Preventing Sexual Harassment: The Manager's Role (DVD) 2004

This program addresses the very serious and specific responsibilities the manager has regarding sexual harassment in the workplace. Topics include: hostile environments, quid pro quo sexual harassment, constructive knowledge, and unwelcome vs. welcome behavior.

### Slips, Trips & Falls

Safety First: Slips, Trips, and Falls (DVD) 2012

This DVD shows workers how to keep areas as free as possible of hazards, choose proper shoes and safety gear, and properly use equipment like fall arrest systems, ladders, and scaffolding.

Disk # 691

Disk # 697

# Disk # 19

Disk # 694

Disk # 699

#### Disk # 541

Disk # 675

One safety slip and employees will be on the slippery road to accidents. Slips, trips, and falls cause injuries in the workplace. This high-impact training program advocates solid safety measures: awareness, good housekeeping, and proper equipment use.

#### Small Falls Are A Big Deal (DVD) 2004

Some of the worst fall injuries don't always involve someone plummeting from a high place such as a 100-foot chemical tank; they result from simple incidents like a trip over an unsecured rug or a slip on a slippery substance. Topics include the importance of wearing proper footwear, recognizing and controlling slip/trip hazards, transitional areas and changing walking surface conditions, correcting fall hazards, situational awareness and moving from one level to another.

#### Watch Your Step! Avoiding Slips, Trips, Falls, and Back Injuries at Work (DVD) 2006 Disk # 25

This DVD addresses various issues involving slips, trips and falls, including housekeeping, offices, ladders, and personal protective equipment.

#### Solid Waste Landfills

#### Basics of Landfill Safety (English and Spanish) (DVD) 2003

Presents an overview of safety issues at a landfill. Topics include speed limits, dust, controlled access, signs, communicartions, and scavaging. The ethical and practical purposes of safety are also discussed. This video package has 2 DVD's--English and Spanish.

#### Basics of Spotter Safety - Landfills (English and Spanish) (DVD ) 2003 Disk # 48

Discusses basic safety requirements and issues for spotters working at a landfill. Topics include public relations, law and order, communication, teamwork, establishing eve contact, personal protective equipment, and hand signals. This video package has 2 DVD's--English and Spanish.

#### Be Safe, Be Proud--At The Landfill (DVD) 2004

Landfills are busy places. This program discusses hazards for anyone who goes to a landfill. Personal protective equipment, vehicle safety inspections, working around vehicles, lockout/tagout, spotter responsibilities, and other safety recommendations are presented with real-life examples.

#### Controlling Landfill Fires (DVD) 2004

Presents the safety hazards of controlling landfill fires and how to safely fight fires. Issues discussed include preparation, evacuating, and securing the site, fighting the fire, staying upwind, and isolating the fire.

#### Dealing With Unruly Customers (DVD) 2006

This video addresses issues with what to do when a customer is showing aggressive behavior at a landfill.

#### Disk # 671

Disk # 45

#### Disk # 482

#### Disk # 61

#### Equipment Safety - Compactor (DVD ) 2004

This video discusses safety issues and solutions for operating a landfill compactor. Topics include machine characteristics, pre-trip walkaround inspections, mounting and dismounting, starting the machine, working near other vehicles and people, compacting guidelines, speed vs. safety, watching for hazardous materials, and working on a slope.

#### Equipment Safety - General Issues (DVD) 2003

Discusses basic safety requirements and issues for equipment safety and applies to most landfill equipment. Topics include walk-around pre-trip inspections, mounting and dismounting, basic operation, and parking. This video package has 2 DVD's--English and Spanish.

#### Equipment Safety - Loaders (Landfills) (DVD ) 2005

This video discusses how to safely operate a wheel loader in the landfill, including things to think about when loading trucks, pushing waste, and grading with a loader.

#### Equipment Safety - Machine Fires (Landfill Safety Training) (DVD ) 2007

Causes and prevention of machine fires at the landfill and dealing with these issues to keep employees safe are discussed in this program.

#### Equipment Safety: Dozer Safety - General Issues (DVD) 2003

This video discusses the safety issues of operating a dozer at a landfill, including walkaround and pretrip inspections, mounting and dismounting, starting the machine, working around other vehicles and people, pushing, working on steep slopes, and working on the tipping pad.

#### Handling Offensive Loads (DVD) 2003

Discusses safety hazards and solutions for handling offensive loads at landfills. Topics include requiring prior notice, identifying the load, handling offensive loads, dumping in a separate area, masking or eliminating odor, and visually offensive loads.

Machine Maintenance (DVD ) 2005

Discusses the importance of maintaining landfill equipment, the importance of preventative maintenance, and the use of personal protective equipment.

#### Preventing Landfill Fires (DVD) 2004

Presents the safety hazards of controlling landfill fires and how to safely fight fires. Discusses issues such as preparation, evacuating and securing the site, fighting the fire, staying upwind, and isolating the fire.

#### Shop Safety (Landfill Safety Training) (DVD ) 2007

The importance of keeping the landfill shop clean and orderly, knowing Material Safety Data Sheets for chemicals and awareness of electrical, mechanical, and fire risks in order for landfill workers to stay safe.

Disk # 75

Disk # 56

Disk # 86

#### Disk # 470

Disk # 74

#### Disk # 59

## Disk # 81

#### Disk # 60

This video discusses the hazards and safety precautions for spotters who communicate with drivers at landfills. Topics include effective use of signs, verbal and non-verbal communication, maintaining visibility, eye contact, blind spots, hand signals, courtesy, and communicating with heavy equipment operators.

#### Tire Safety (Landfill Safety Training) (DVD) 2007

Discusses the risks of tire malfunction and the dangers associated with improper care of tires on landfill vehicles and equipment and how to keep safe.

#### Working in Hot Weather (DVD) 2004

Discusses topics such as sunburn, dehydration, heat exhaustion, heat stroke, handling hot tools, landfill machine overheating problems, and fire danger. Presents scenes at landfills.

#### Solid Waste Transfer Stations

#### Basics of Spotter Safety - Transfer Station (DVD) 2004

This video discusses the basic safety requirements and issues for spotters working at a transfer station. Topics include public relations, law and order, communication, teamwork, establishing eye contact, personal protective equipment, and hand signals.

#### Basics of Transfer Station Safety (DVD) 2004

This introductory training video presents an overview of safety issues at a transfer station. Topics include why safety is important and required, speed limits, dust, controlled access, signs, communications, scavenging, safety at the unloading area, traffic safety, heavy equipment safety, and personal protective equipment. The ethical and practical purposes of safety are also discussed.

#### Be Safe, Be Proud: At theTransfer Station (DVD) 2008

This program will help both transfer station employees and haulers identify principal safety hazards at transfer stations and how to avoid injuries and accidents. Topics covered include traffic control, scavenging, personal protective equipment, spatial separation of equipment, and training. The video shows an actual operating transfer station and uses humor to keep your employees' attention.

\* Added to library 12-1-08

#### Equipment Safety - Loader (Transfer Station) (DVD) 2005

This video discusses how to safely operate a wheel loader at a solid waste transfer station. Topics include loading trucks, pushing waste, and grading with a loader.

#### Handling Difficult Loads (DVD) 2005

This video discusses the safety hazards and solutions for dealing with difficult loads. Topics include slow un-loaders, mixing loads, mixing vehicles, bulky material, unstable loads, tire damage, litter loads, and planning for difficult loads.

Disk # 93

Disk # 471

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Disk # 128

Disk # 78

There are many hazards that can cause people to slip, trip or fall at solid waste transfer stations. The program discusses what to think about when these hazards are present and wearing proper personal protective equipment and clothing during inclement weather to stay safe.

#### Traffic Safety - General (DVD) 2005

This video discusses the basic safety hazards and solutions for dealing with traffic at transfer stations. Topics include slow un-loaders, mixing vehicles, bulky loads, unstable vehicles, tire damage, dusty loads, litter loads, and planning for load placement.

### **Supervisory**

#### After All, You're the Supervisor (DVD) 2018

This video training provides an array of tools for use in training sessions and as follow-up to help keep your supervisors successful in their role. Viewers will learn the nine components of supervisory success; acknowledge your new role; plan and prioritize; be accessible; encourage teamwork; communicate upward and downward; delegate; discipline effectively; provide feedback; and model the way.

#### Manager Moments - How to Build a High-Performing Team (DVD) 2018

This is a micro-learning series that delivers short blasts (7 minutes each) of practical wisdom to managers. It explains the natural stages of a team and enables managers to see what they can do to take their team to a higher level. This series includes: How to Assess Team Strengths and Needs; How to Build Team Unity; How to Diagnose Team Problems; How to Improve Communication; How to Mediate a Dispute; How to Restore Team Unity; and Understanding the Stages of a Team. The short insightful videos feature a host narrative, realistic vignettes, and practical learning takeaways. A quick training review appears at the end of each module. When used along with the leaders' guide and reproducible job aids, managers receive insights, tools, and techniques that will enable them to take their team to new heights.

#### Managing Ethics (DVD)

This video will help managers and supervisors develop an ethical leadership perspective in order to sustain a culture of integrity among all employees.

#### Painless Performance Improvement (DVD) 2018

This DVD provides managers with a simple and proven technique to help team members improve their own poor performance without the drama, pain, or conflict often associated with performance issues. Managers and supervisors will learn how to focus on performance, not attitude; intervene rather than confront; and recognize and deflect common sidetracks.

#### Safety Meetings: Give 'Em What They Want (DVD) 2007

Supervisors, managers, and team leaders will get tips on how to lead, plan, and conduct effective safety meetings.

#### **Swimming Pools**

Disappearing Dummies: Why Lifeguards Can't See (DVD) 2006

This video demonstrates how people, waves, and wind make it more difficult for lifeguards to detect a person on the bottom of a pool.

#### Disk # 855

Disk # 859

Disk # 858

Disk # 540

#### Disk # 534

Disk # 793

This video can help lifeguards understand their responsibilities. The program highlights some of the causes of incidents at public aquatic facilities. Testimonials from aquatics staff members emphasize the importance of training. Children also remind lifeguards why it is important to be prepared for emergency situations. Risk management suggestions are also provided.

#### Five Minute Scanning Strategy (DVD) 2006

This program describes a system of scanning to help lifeguards to stay alert while watching people in the pool. Aquatics managers and supervisors should review first and determine appropriateness for their specific operations.

#### Shallow Water Blackout (DVD) 2008

Shallow water blackout (SWB) results from an insufficient amount of carbon dioxide to activate the body's natural impulse to breathe. Swimmers who practice prolonged underwater breath-holding are particularly at risk of SWB. By rapidly breathing deeply prior to submersion (hyperventilation), swimmers blow off an excessive amount of carbon dioxide. When the oxygen level in the blood runs low before the carbon dioxide level rises to the point that triggers the breathing reflex, the swimmer loses consciousness. The swimmer never actually feels as though a breath is needed. Once submerged underwater, the swimmer is hidden from the view of lifeguards by surface glare and ripples/waves on the surface. A series of events is then triggered, including the inhalation of water, possible convulsions, and ultimately cardiac arrest and death.

### **Transit Authorities**

Pre-Trip Inspection - Small Buses (DVD) 2010

This video covers aspects of pre-trip inspections of small buses, including preventative maintenance, brake tests, common hazards, and more.

#### Safe Lifting - Modules 1, 2, 3 (DVD) 2010

This program is designed to help transit employees perform proper lifting in order to prevent back injury. It includes preventative safety measures, body mechanics, and proper wheelchair lifting, bending and securing.

## **Tree Care Safety**

Basic Training for Ground Operations in Tree Care: An Orientation to the Arboriculture	Disk # 276
ssion (DVD) 2007	

Introduction to tree care as a career, recognizing and avoiding common hazards associated with tree work.

# Basic Training for Ground Operations in Tree Care: Brush Chipper Operation & Maintenance Disk # 281 (DVD) 2007

Safe practices for traditional and hydraulic infeed disk and drum chippers; covers major safety issues associated with hooking up, towing, operation and maintenance.

#### Basic Training for Ground Operations in Tree Care: Job Planning & Preparation (DVD) 2007 Disk # 278

Performing job site inspections, importance of a work plan, job briefing and emergency preparedness.

#### Basic Training for Ground Operations in Tree Care: Vehicle Safety (DVD) 2007 Disk # 277

Covers pre-trip inspections, defensive driving and traffic control, backing up and dumping.

Disk # 5

#### Disk # 140

Disk # 263

Disk # 454

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#### Basic Training for Ground Operations in Tree Care: Working Safely and Efficiently (DVD) Disk # 280 2007

Safe efficient procedures and practices; assisting the climber, chain saw operations, command and response and more.

#### Electrical Hazards and Trees (DVD) 1989

Electrical hazards near trees necessitate special techniques and special training. This tape provides the basis for making the right choices when working around electrical hazards.

# **Trenching Shoring Excavation**

CAVE-IN! Trenching and Shoring Safety (DVD) 2004

Deals with safety issues involved with trenching and shoring and with classification of soil types. (English and Spanish)

#### Safety First: Trenching and Excavation (DVD) 1998

A great orientation or refresher course for anyone who works around excavations. This video covers planning, soil types and soil stability, protective systems, and rules for working in and around an excavation.

#### Utility Excavation: Trenching and Shoring/Backhoe Safety (DVD) 2002

Excavation is one of the most important work activities for water utility employees. These two videos on a singe DVD show employees how to work safely on the excavation site. Backhoe Safety provides essential safety/training for employees who work on and around backhoes. It covers work-site preparation, traffic control, equipment checks, and proper use of backhoes while digging, backfilling, traveling, and carry pipe.

### **Utilities-General**

#### Caught-In or Between Hazards in Construction Environments (DVD) 2017

Employees need to recognize the caught-in/between hazards that are associated with construction tasks and avoid them before accidents happen. Topics include the three major types of caught-in/between hazards; vehicles and heavy equipment; powered tools and machinery.

#### Customer Service Techniques for Utilities (DVD) 2015

This video covers the characteristics of excellent customer service, effective communication skills, how to work with challenging customers and the technologies representatives encounter while on the job.

#### Field Operations Safety for Public Works and Construction (DVD) 2010

This program discusses several issues pertaining to public works and construction, such as training, job safety analysis, pre-job planning, traffic control, preventing common injuries, heat stress, trenching, confined space entry, back injury prevention, fall protection and much more.

#### Hot Work: Welding and Cutting Safety (DVD) 2012

This program covers information on working safely around welding and cutting operations.

Disk # 65

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Disk # 830

#### Disk # 457

Hydrogen sulfide, an invisible, explosive, flammable and deadly susstance, may be found in situations faced by wastewater, landfill and other utility employees. This program discusses the properties of hydrgen sulfide, exposure effects, safety precautions, and emergency procedures. The DVD is presented in both English and Spanish and includes training materials.

#### Roadway Worker Safety: In the Zone (DVD) 2008

Roadway work is full of potential hazards, from passing traffic and trenches to electrical wires, hearing loss, and flying debris. This DVD reviews roadwork hazards, flagging, night work operations, PPE, special training, material safety data sheets, and traffic control pattern awareness. English and Spanish

#### Safety First: Pipe and Street Saws (DVD) 2012

This DVD demonstrates proper use of pipe and street saws. The video also covers saw types, specialized blades, personal protective equipment, equipment inspection, and the importance of following saw manufacturers' instructions

#### Safety First: Safety and Security Practices for Contractors (DVD) 2005

This video discusses safety communications between utility management and outside contractors. It provides key guidelines concerning the following subjects that a utility should follow and implement with each contractor: contractor safety records and background checks, utility safety and security policies and procedures, specific on-site hazards to be aware of utility safety features and equipment, potential litigation issues, contractor ID badges and sign-in/sign-out sheets.

## Safety First: Seasonal Safety (DVD ) 2001

This video discusses how employees should prepare for and protect themselves from weather extremes, including very cold weather and very hot and humid conditions.

#### Safety First: Shift Work (DVD) 2000

Shift utility employees will learn ways to cope with working non-standard hours. Discusses tips to help sleep better, have more energy on their shift, and reduce the chance of accidents.

#### Seeing is Believing--Safely Exposing Buried Utilities (DVD) 2001

Physically exposing buried utilities in a safe, efficient way is absolutely vital to any installation or repair. This video addresses one-call open trench and trenchless excavation, hand digging, and damage response.

#### Struck-By Hazards in Construction Environments (DVD)

Employees need to recognize the struck-by hazards that are associated with construction tasks and take steps to avoid them before accidents happen. Topics include personal protective equipment; traffic safety; heavy equipment; masonry walls; and overhead work and building materials.

#### Tom's Story: Why We Work Safe (DVD) 2005

This DVD serves as a reminder that the threat of danger is real in the daily job of utility workers and that safety should always come first. Tom takes us through his account of the accident, the injury, learning to cope, and recovery.

# Disk # 544

Disk # 542

Disk # 492

Disk # 97

#### Disk # 727

# Disk # 719

#### Disk # 829

The crew truck has evolved from a simple truck for carrying tools and a few parts to a highly sophisticated vehicle with all kinds of equipment and tools and supplies. In addition to transporting a crew to and from the job, this highly versatile vehicle can be outfitted with a wide array of attachments to make it a major asset to the organization, such as lifts and hoists, welding units, compressors, aerial lift devices, and equipment for towing.

### Water/Wastewater Utilities

#### Backflow Prevention and Cross-Connection Control (DVD) 2003

This DVD shows the techniques and equipment for backflow prevention and cross-connection control. It shows what cross-connections are and why they can be dangerous; where cross connections occur in the water system and what conditions generate backflow; costs, injuries, and illnesses associated with backflow incidents; types of backflow prevention devices and assemblies; methods for preventing backflow and cross connections; and creating and maintaining a water utility backflow prevention/cross-connection control program.

#### Chlorine Safety (DVD) 2000

This DVD provides vitally important safety information for all utility employees. Topics covered include employee training, basic properties of chlorine liquid and gas, safety equipment for working with chlorine, transportation and storage, working with chlorine piping and feed equipment, emergency response, and basic first aid.

#### Elevated Water Storage Tanks: Maintenance, Safety, and Security (DVD) (DVD) 2001 Disk # 207

This DVD trains water utility employees in elevated water storage tanks maintenance, safety, and security. The video shows the various types of water tanks and towers, their components, and operation. Viewers receive training in tower and tank inspection and maintenance procedures, safety procedures, painting and coatings, draining, and cleaning. The video also instructs employees in basis tower and tank security, including fencing, locks, ladder barriers, and remote security technologies for elevated water towers.

#### Field Guide: Hydrant Flow Tests (DVD) 2010

This video illustrates, step-by-step, American Water Works Association approved procedures for conducting hydrant flow tests.

#### Field Guide: Hydrostatic Testing (DVD) 2010

This video shows viewers step-by-step, American Water Works Association approved procedures for performing hydrostatic and leak tests for five commonly used types of water pipe: ductile-iron, polyvinyl chloride (PVC), polyethylene (PE), concrete, and steel. Instructional video for water distribution operators.

#### Field Guide: Pipe Tapping (DVD) 2010

This video provides step-by-step instruction on installing taps in water pipes. All commonly used pipe materials are covered, including ductile-iron, steel, concrete, PE, and PVC. Instructional video for water distribution operators.

#### Maintaining and Replacing Fire Hydrants (DVD) 2006

Water distribution operators will learn the industry-approved practices for fire hydrant maintenance, installation, and repair with this video.

# Disk # 590

Disk # 665

#### Disk # 804

Disk # 802

#### Disk # 803

Leak detection helps utilities maintain control over water loss, respond more effectively to main breaks, and protect against contamination in finished water. Employees receive basic training in this importantr aspect of distribution system maintenance. Covers steps for planning an on-going leak detection program, equipment, and common procedures for detecting both non-surfacing leaks and surfacing leaks.

#### On The Job: Meter Reading (DVD) 2000

Meter reading provides important data used for water loss prevention, billing, and revenue and that means meter readers play a pivotal role in the utility world. This video outlines the meter reader's diverse responsbilities and procedures, including safety, customer service, types of water meters, precautions and tools.

#### On The Job: Sampling (DVD) 2000

Operators learn about the critical role of water quality monitoring practices in protecting the public's health. This informative video looks at everything involved in drinking water sampling, including: a) why sampling is so important and what kind of samples utilities must colletc; b) what it takes to be prepared, including containers, coolers, packing, and additional field supplies, c) the importance of the sample location and why selecting the right one is so important to the quality of the sample collected; d) how to avoid collecting a contaminated sample, and e) step-bystep instructions on the basic procedures for collecting samples, including specific procedures for collecting lead and copper and organic contaminant samples.

#### On The Job: Trenching and Excavation (DVD) 2000

New field employees learn basic safety and work procedures for water-main installation and repair in this video. Shows proper clothing and safety equipment, working around heavy equipment, and ladders and trench boxes. New employees also see what goes on during typical pipe installations and repairs.

#### Pipeline Repair for Water Utilities (DVD) 2012

This program shows workers step-by-step the basics of making durable repairs to underground water pipelines. It demonstrates the tools, parts, and procedures for repairing common leaks and breaks, including beam breaks, longitudinal splits, blowouts, holes, punctures, and corrosion leaks; covers advance preparations, worksite safety, trench excavation, shoring, dewatering, traffic control, personal protective clothing, and public notification; emphasizes the importance of, and provides techniques for, preventing pipeline contamination during repair; demonstrates repair testing, pipe flushing, disinfection, water sampling, backfilling the trench, and documentation of the repair.

#### Recovering From Disasters: Hurricanes and Power Failures (DVD) 2009

When disaster strikes there are lessons to be learned that can help water utilities prepare for the next event. This DVD chronicles catastrophic events predicted and unpredicted which forced response at multiple utilities.

#### Safety Basics for Utilities - All (DVD) Various

This DVD presents two-minute segments on various topics. This program is good for orientation and refresher training for employees who deal with the issues included on the DVD. All topics from Safety Basics I, II, and III are included.

#### Safety Basics for Utilities I (DVD) Various

This DVD presents two-minute segments on various topics. This program is good for orientation and refresher training for employees who deal with the issues included on the DVD. Topics include Defensive Driving, Vehicle Operations, Call Before You Dig, Trenching/Excavation, Confined Spaces, Ladder Safety, Hand Tool Safety, Flagging, Work Zones/Barricading, Machine Guarding, and Fall Protection. There are three DVDs in this series.

#### Disk # 108

Disk # 107

Disk # 106

## Disk # 109

Disk # 549

# Disk # 801

#### Disk # 745

#### Safety Basics for Utilities II (DVD) Various

This DVD presents two-minutes segments on various topics. This program is good for orientation and refresher training for employees who deal with the issues included on the DVD. Topics include Hearing Protection, Fire Safety, Personal Protective Equipment, Office Safety, Slips, Trips, and Falls, Ergonomics, Back and Lifting Safety, Reporting Procedures, Bloodborne Pathogens, Foot Protection, Body Mechanics, Shift Work, Summer Safety, and Winter Safety. There are three DVDs in this series.

#### Safety Basics for Utilities III (DVD) Various

This DVD presents two-minute segments on various topics. This program is good for orientation and refresher training for employees who deal with the issues included on the DVD. Topics include Chlorine Safety. Electrical Safety, Asbestos Safety, Hazwoper, Hazard Communications, Lockout/Tagout, Compressed Gases, Forklift Safety, Cranes and Lifting Equipment, Respiratory Protection, and Laboratory Safety. There are three DVDs in this series.

#### Safety Basics for Water Utilities--Volume I (DVD) 1997

A series of safety lessons to augment your safety training program: chlorine safety, hearing protection, electrical safety, asbestos, vehicle safety, lockout/tagout, fire safety, compressed gases, personal protective equipment, hazard communications, and HAZWOPER.

#### Safety Basics for Water Utilities--Volume II (DVD) 1998

This video offers employees a practical and professional grounding in safety issues. It's never been easier to give your employees the essential safety training they need. Topics covered include office safety, ergonomics, forklift safety, reporting procedures, respiratory protection, defensive driving, slips/trips/falls, back and lifting safety, cranes and lifting equipment, bloodborne pathogens, laboratory safety, and trenching/excavation safety.

#### Safety First: Arc Flash (DVD) 2014

This program looks at specific hazards of arc flashes and blasts at water utilities and explains how such arcs occur; how to work safely around equipment that potentially could created arcs; grounding and electorally securing equipment; and the correct use of personal protective equipment.

#### Safety First: Confined Space - Alternative Procedure & Non-Permit Entries (DVD) 2011 Disk # 486

This DVD teaches viewers the procedures they must use when planning and executing non-permit or alternative procedure confined-space entries, which includes most common confined spaces, such as manholes, storage tanks, and vaults. Includes PowerPoint slides and speaker's notes for trainers, and a guiz, for a compete training package on confined spaces.

#### Safety First: Elevated Surfaces and Fall Protection (DVD) 2001

All employees who work on elevated surfaces should be trained in safety procedures and fall-arrest equipment. This video covers environmental conditions, electrical and mechanical hazards, guardrail specifications, use of roped-off areas during construction, and safety systems found on tanks and towers. It explains the proper use of full-body harnesses, ladders, scaffolding, working on rooftops, large storage tanks, and water towers.

#### Safety First: Handling Water and Wastewater Treatment Chemicals (DVD) 2015 Disk # 814

This DVD takes a look at hazards, storage, personal protective equipment, and emergency procedures for common water and wastewater treatment chemicals and how to handle these hazardous chemicals.

#### Safety First: Hazard Communications for Water and Wastewater Utilities (DVD) 2015 Disk # 815

This DVD presents to water and wastewater professionals the correct methodologies required for identifying and labeling hazardous and toxic materials.

# Disk # 813

#### Disk # 744

Disk # 663

Disk # 708

Almost every water and wastewater utility has a pipe yard containing pipe, fire hydrants, valves, and other heavy materials and equipment. Safety must be stressed when employees are working around these potentially dangerous items, as well as around the forklifts and other equipment used to move them. Personal protection, lifting systems, chaining and slinging, loading and unloading are covered in this program.

#### Safety First: Indoor Crane Operation (DVD) 2004

Produced for water utilities, this video teaches safety rules regarding indoor cranes.

#### Safety First: Laboratory Safety (DVD) 2015

This program details correct storage and handling of water treatment chemicals; laboratory personal protective equipment (PPE) for various experiments; the equipment used in water quality labs and their implied hazards; and safe laboratory procedures to prevent accident and protect workers.

#### Safety First: Lockout/Tagout for Water Distribution (DVD) 2003

Lockout/tagout is one of the most important safety procedures that water operators need to know. Needless injuries and deaths happen year-after-year, either because lockout/tagout was improperly performed or because it was not communicated to all parties who should have known. This video provides a basic overview of lockout/tagout procedures, including why equipment must be locked and tagged when taken out of service, who performs the procedure, what materials and equipment are needed, notification, and recordkeeping.

#### Safety First: Lockout/Tagout of Electrical Equipment (DVD) 2009

Water utility employees will learn basic guidelines of this important safety requirement in this training video. Viewers will learn: lockout/tagout program guidelines for water utilities, type of lockout/tagout devices, communication procedures to notify affected employees, use of shutdown approval forms, shutting off power at the source, shift-worker protocol, removal of lockout/tagout devices, powering up after lockout/tagout work is finished, documentation, ongoing employee training

#### Safety First: Night Work (DVD) (DVD) 2002

Night shift workers can be exposed to additional dangers as they work outdoors. Help them stay safe with this important video training. It covers such topics as work site lighting, traffic control, high-visibility clothing, and safety precautions around open filter beds and remote water tanks.

#### Safety First: Personal Protective Equipment (DVD) 2011

This DVD provides an overview of personal protective equipment for water system workers. Excellent for new water system employees, the video presents the essential knowledge employees need to know about the specialized clothing and equipment they must use to protect eyes, face, head, hearing, respiratory tract, body, and extremities from potentially hazardous conditions. The DVD includes PowerPoint slides, speaker's notes for trainers, and a quiz, for a complete training program on personal protective equipment.

#### Safety First: Pipe Handling Safety for Field Crews (DVD) 2004

This videos covers clothing, footwear, hard hats, safety glasses, gloves, high-visibility vests, blocking, slings, straps, and cables used to support and secure a load on a truck; safety using guide ropes to help balance and control long or awkward materials; unloading safety procedures including examining for damage to rigging and broken blocks that may allow a load to fall off a truck; attaching a load to lifting equipment; proper ground placement and protection of pipe prior to installation; trenching and shoring safety standards; procedures for lowering components into the ground.

#### Disk # 493

Disk # 477

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Disk # 205

Disk # 487

Disk # 494

#### Safety First: Protecting Against Bloodborne Pathogens (DVD) 2009

This DVD provides a quick and effective way to train water utility employees on preventing occupational exposure to bloodborne diseases. Viewers will learn: dangerous diseases readily transmitted through contact with infected blood or bodily fluids, employees at highest risk of exposure, personal protective equipment for preventing transmission of bloodborne disease, and safety work practices for preventing either personal injury or contact with another person's blood.

#### Safety First: Thermal Extremes - Stress and Exposure (DVD) 2015

This program discusses ways that water utility employees, both in the field and inside the treatment plant, can protect themselves from weather extremes.

#### Safety First: Water Main Repair (DVD) 2013

This program will present proper preparation techniques and safe use of the equipment. Employees will learn how to prepare the equipment needed for work and the proper procedures for preventing and limiting exposure to potentially fatal injury. The program will cover: avoiding injury to water utility workers and contractors; initial traffic zone deployment, day and night, regardless of environmental conditions; initial marking, trenching and excavation including soil assessment and work boxes; working with large machinery including backhoes and bobcats; and postcompletion backfill and bedding safety and restoration of traffic lanes. (2 DVDs, 1 CD with presentation materials included).

#### Sewage Backup Training (DVD) 2005

This video is intended for wastewater system managers and supervisors and public officials. The program addresses the issues and costs of backups and overflows and how to control losses, claims and lawsuits by using proper documentation, system management, and public education. This video is intended for field personnel who respond to wastewater backups and overflows. Dealing with the public is an art, and the program describes how to protect the entity from liability during a response, how to utilize a professional manner, and strategies for dealing with homeowners and residents. (Backup Prevention for Managers and Elected Officials AND Emergency Response for Field Personnel)

#### Valve Crew Safety (DVD) 2010

The job of a valve crewmember may seem simple enough, but it is quite possible for crewmembers to be injured or even killed while working with valves. This program talks about the dangers that valve crew maintenance people come into contact with each day. Some of the issues discussed are traffic control dangers, working with hand tools, machinery, debris and operating the valve.

#### Water System Security: Utility Perimeter Security (DVD) 2002

This program provides an overview on utility perimeter securit, including fencing, signs, and landscaping; razor wire, locks, chains, and hardware; alarms, television monitors, and cameras; and law enforcement and visitor ID processes.

### Work Zone Safety

#### Defensive Flagging: A Survivor's Guide (DVD) 2006

This combination English/Spanish DVD illustrates the dangers inherent in flagging. It emphasizes the importance of wearing high-visibility vests, using proper equipment, and following standard procedures in the Manual on Uniform Traffic Control Devices.

Disk # 270

Disk # 722

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Disk # 456

This video stresses the importance of planning ahead and covers the following topics: site evaluation [e.g. scope of work, equipment needs, physical features of roads, vehicle and pedestrian access needs, time of project, etc.], clearance for work from local authorities, communicating with the public and others affected by the work to be done and traffic changes, signage recommendations for and setting up different zones, role of the flagger, developing contingency plans to withstand emergency situations and other special circumstances, and working at night.

#### Workplace Violence

#### Facility and Personnel Security: A Comprehensive Plan for a Safer Workplace (DVD) 2010 Disk # 810

This video covers physical security of facilities and operations, personnel policies and procedures, threats and violence in the workplace, potentially volatile municipal activities, computer, and IT security and communication and training.

#### Workplace Violence (For Employees) (DVD ) 2010

Workplace violence can happen in any size organization, in any industry. Detailing ten distinct warning signs that could foretell violence in your organization, the employee version of this training DVD emphasizes the need for employees to speak up and get help if they notice anything that causes concern.

#### Workplace Violence (For Managers) (DVD) 2010

The manager version of this video covers the ten warning signs seen in the employee version while offering additional content, such as how to hold information-gathering meetings, confront a bully, or terminate a problem employee. Workplace violence can happen in any size organizatio, in any industry.

#### Workplace Violence: The Calm Before the Storm (DVD) 2004

In one year alone, workplace violence accouncted for one out of five work-related deaths in the U.S. This video program is designed to help supervisors and employees identify the warning sisgns of workplace violence and prevent it. Characteristics of a potentially violent employee; violence prevention program; stress management and conflict resolution; threat-management teams. Includes both English and Spanish version.

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